

The Annual Quality Assurance Report (AQAR) Of the IQAC -2016-17

Part – A

1. Details of the Institution

1.1 Name of the Institution

SHRI VYANKATESH ARTS & COMMERCE
COLLEGE

1.2 Address Line 1

DEULGAON RAJA

Address Line 2

JAFRABAD ROAD

City/Town

DEULGAON RAJA

State

MAHARASHTRA

Pin Code

443204

Institution e-mail address

svcollege3@rediffmail.com

Contact Nos.

Office-07261- 231475,232040

Name of the Head of the Institution:

DR. G.B.JADHAV

Tel. No. with STD Code:

07261-231475

Mobile:

9422724790

Name of the IQAC Co-ordinator:

DR.S.D.CHAVAN

Mobile:

9423760847

IQAC e-mail address :

svcollege3@rediffmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN11063

1.4 NAAC Executive Committee No. & Date:

EC(SC)/08/A&A/7.2 Dated 25-06-2015

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.svcdraja.org

Web-link of the AQAR:

N. A.

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details :

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	71	2004	5 Years
2	2 nd Cycle	B	2.63	June 2015	5 Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

01/07/2004

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

AQAR 2015-16 submitted to NAAC on 20-06-2016

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify) DIPLOMA IN HORTICULTURE UNDER COMMUNITY COLLEGE UNDER THE SCHEME OF UGC

1.12 Name of the Affiliating University (for the Colleges)

SANT GADGE BABA AMRAVATI UNIVERSITY AMRAVATI, MAHARASHTRA

1.13 Special status conferred by Central/State Government-

Nil

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence Nil UGC-CPE Nil

DST Star Scheme Nil UGC-CE Nil

UGC-Special Assistance Programme Nil DST-FIST Nil

UGC-Innovative PG programmes Nil Any other 02
(Specify)

UGC-COP Programmes YES

1) Women Empowerment - Diploma

2) Banking - Diploma

Value added courses under equal opportunity centre

1) Communal Harmony

2) Social Integrity

2. IQAC Composition and Activities

2.1 No. of Teachers

03+1(Coordinator)

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01, Secretary Students' Council

2.4 No. of Management representatives

01

2.5 No. of Alumni

01, Chairman

- 2.6 No. of any other stakeholder and Community representatives
- 2.7 No. of Employers/ Industrialists
- 2.8 No. of other External Experts
- 2.9 Total No. of members
- 2.10 No. of IQAC meetings held
- 2.11 No. of meetings with various stakeholders: Faculty
 Non-Teaching Staff Students Alumni Others
- 2.12 Has IQAC received any funding from UGC during the year? Yes No
- If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Workshop on Power Point Presentation.
- Workshop on API Guidelines 2016.
- Workshop on Research Paper Writing for students.

2.14 Significant Activities and contributions made by IQAC

- 1) The IQAC collected the PBAS for the year 2015-16 and scored it accordingly.
- 2) The IQAC suggested the teachers to apply for orientation and refresher courses.
- 3) The IQAC conducted the CAS meetings for the promotion of the teachers.
- 3) The IQAC suggested the teachers to participate in seminars and conferences.
- 4) The IQAC encouraged the teachers to publish articles in Peer Reviewed, Refereed, Impact Factor, National and International level journals.
- 5) The IQAC motivated the Women's Grievance Redressal Cell for its regular activities.
- 6) The IQAC insisted on the optimum use of ICT tools in teaching and learning process.
- 7) The IQAC executed the mission on motivation to students regarding higher education.
- 8) The IQAC discussed with the management about the budget and other necessary reforms.
- 9) The IQAC intimated to organize lectures on Competitive Examinations.
- 10) The IQAC also motivated the teachers for creative writings in their specific areas.
- 11) The IQAC motivated the Environment Conservation committee for its activities.
- 12) The IQAC also contributed to undertake social as well as community oriented programmes.
- 13) The IQAC guided for the research projects to be sent to District level and University level submitted by the faculty of Arts, Science and Commerce.
- 14) The IQAC contributed to organize a state level Poster and Power Point Presentation Competition organized by the department of Botany and Chemistry.
- 15) The IQAC motivated the Cultural Forum of the college.
- 16) The IQAC encouraged the Commerce, Economics, Chemistry and Botany departments to publish an edited book of research papers under the respective departments.

2.15 Plan of Action by IQAC/Outcome (Annexure - I)

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
1) Motivation to students for higher education by visiting their villages and motivating parents as well as the students for higher education.	1) The number of students enrolled for the courses increased compare to the previous years. The parents are convinced of the importance of higher education.
2) PBAS are asked to fill.	2) Teachers submitted their PBAS at the end of the session.
3) Optimum use of ICT tools in teaching and learning.	3) All teachers used ICT tools for teaching and learning with the active participation of students.
4) Applications for CAS are asked from the teachers for promotion.	4) Five teachers submitted their applications and they got the promotion under CAS.
5) Planning to buy more books in the library by IQAC.	5) Five hundred and twenty books are purchased worth Rs. 278595/-
6) Motivation to teachers to participate in orientation courses, refresher courses, seminars and conferences.	6) All teachers participated in national and international level seminars and conferences and presented their research papers therein.
7) Planning to buy more books for competitive examination.	7) The library purchased additional books for the competitive examinations.
8) Organization of workshops on Competitive Examination under career guidance cell.	8) Five workshops on competitive examinations are organized of the reputed academies in Maharashtra.
9) To undertake projects with the help of students.	9) All departments undertook thirty two projects with the help of the students.
10) To generate revenue through consultancy services.	10) The department of Marathi, English and Commerce generated revenue by providing the consultancy services in the town.
11) Community oriented activities.	11) The IQAC suggested to plan and to implement community oriented activities and the department of NSS and NCC and other teaching departments undertook various community oriented activities.
12) Publication of edited books of Research papers.	12) Department of Commerce, Economics, Chemistry and Botany published an edited book of research papers with ISBN.
13) Organization of State level Research Paper Competition for students.	13) A state level Research Paper Competition is organized and a souvenir is published thereof.
14) Organization of State Level Power Point Presentation Competition for students.	14) Department of Chemistry organized a State Level Power Point Presentation Competition for students on 20 th Feb. 2017

15) Organization of State Level Poster Competition.	15) Department of Botany organized a State Level Poster Presentation Competition for students 20 th Feb. 2017.
16) Participation in University Level Research Project Competition.	16) The Departments of Marathi, English and Microbiology presented the Research Project in University Level competition organized by SGBAU Amravati under the title 'AVISHKAR'
17) Activities regarding Environment Conservation.	17) The concerned committee took care of the trees in the campus, like watering the trees, using manures, sprinkling the insecticides, trimming the plants maintain the temperature for the plants. Ban on the use of plastic etc.

2.16 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

The AQAR was placed in the meeting of the Management and the members of management provided essential as well as important information to be added to this report. Thereafter the members unanimously agreed the report.

PART B**Criterion – I****1. Curricular Aspects****1.1 Details about Academic Programmes**

Level of the Programme	Number of existing Programms	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.				
PG	M.A,Marathi M.A.English M.COM	NIL	M.A,Marathi M.A.English M.Com.	
UG	B.A. B.Com. B.Sc.	NIL	Four subjects for Arts faculty, Geography Home Economics, Marathi and English Literature	
PG Diploma		NIL		NIL
Advanced Diploma		NIL		NIL
Diploma				02
Certificate				NIL
Others				02
Total	06		03(Prog.)+04(Subj.)	04
Interdisciplinary				04
Innovative				NIL

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options-

- 1) For Arts Faculty -English and Marathi are Compulsory Languages. Rest of the three are open options from seven subjects.
- 2) For Commerce Faculty - For first & second year all subjects are compulsory, for final year there are elective options.
- 3) For Science Faculty - For first year English and Marathi are compulsory languages. Rest of the subjects are elective options. From second year there are no languages.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2- For B.Sc. and M.Com.
Trimester	Nil
Annual	4-B.A., B.Com., M.A. Marathi, M.A. English

1.3 Feedback from stakeholders (On all aspects)(Annexure - II)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college follows the syllabus introduced by the affiliating University, but the concerned teachers put their ideas either in the workshops or their suggestions are forwarded to the concerned Board of Studies constituted by the University through the Principal and the member of Board of Studies. Two members in the college as a member of BOS actively participated in the process of restructuring the syllabus organized by SGBAU Amravati.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	14	00	01(Principal)	00

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	12	00	00	00	00	00	00	00	12

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	00	08	00
Presented papers	03	05	00
Resource Persons	01	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1) Use of interactive board in digital classroom made increased the student's participation in teaching and learning process.
- 2) The language laboratory helped the language learners to acquire the language skills.
- 3) The consistent use of projector, over head projector, and multimedia aroused interest among the students for learning.
- 4) Regular evaluation through Seminars, group discussions, quiz competitions of the students helped to track the academic progress of the students.
- 5) Interactive sessions during teaching and learning process are organized.
- 6) Cash prizes are given to the meritorious students of Rs. 33000/-.
- 7) Study tours are taken as well as field/ industry visits and visits to historical places are paid.
- 8) Students are given projects and home assignments.
- 9) State Level Research paper competition is organized among the students.
- 10) Dramatisation of play, singing the poems, silent reading sessions are organized.
- 12) Students are inspired to participate in various District, University and State Level competitions e.g. Power Point Presentation, Poster Competition, Essay Competition, and Quiz Competition etc.
- 13) State level Power Point Presentation competition is organized by the college.
- 14) State level Poster Presentation Competition is organized by college.
- 15) Best library user award is also given to the students.
- 16) Students are asked to do the activities like preparing charts, collection of vocabulary, collection of newspaper articles and asking them to use encyclopaedia, and dictionary.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The college has to follow the Examination and Evaluation methods of university like annual examination and practical examination. Besides the university internal evaluation, we conduct the first and second term examination along with tests, seminars, quiz competitions and group discussions. The absent students' parents are communicated for their ward's absentee. The facility of revaluation of answer sheets in university examination or demanding Xerox copies of the answer books is also available and students are helped to fill the forms and are advised regarding sending the forms to the university. Online service is also available at the University portal. From this year the University has started the system of Bar Coding for the first year students of each faculty. For the first year B.Sc. and for M.A. Classes the University has started to provide the online question papers to the examination centres.

2.9 No. of faculty members involved in curriculum restructuring/ revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02(BOS)

01 (F)

08 (CDW)

2.10 Average percentage of attendance of students

91 %

2.11 Course/ Programme wise distribution of pass percentage (March/April 16)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.I	150	-	07	26	70	68.67
B.A.II	113	-	08	31	36	66.37
B.A.III	64	-	04	23	04	48.14
B.Com.I	84	-	03	27	17	55.95
B.Com.II	54	01	08	21	14	81.48
B.Com.III	37	-	05	18	-	62.16
B.Sc. I	103	03	05	42	40	87.37
B.Sc. II	66	02	07	34	16	89.39
B.Sc. III	36	01	13	16	-	83.33
M.A. Eng.I	03	-	-	-	01	33.33
M.A. Marathi I	03	-	-	-	01	33.33
M.A. Marathi II	03	-	-	-	01	33.33
M. Com.I	-	-	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC asks the teachers to prepare their plan in an academic diary. They are also provided with academic calendar in the beginning of the session and are asked to make their teaching and evaluation plan as per the academic calendar. The IQAC frequently conducts the meeting to review the teaching learning process, in this meeting the academic diaries are checked and students' attendance is also checked. The results of the tests or assignments are discussed and remedies are also sought thereon. Regular absent students are communicated through telephonically or by sending letters to their parents. More use of ICT tools is suggested to the teachers by preparing a systematic time table of it. Students' participation in teaching and learning activity is stressed on. Evaluation files are also checked in this meeting to see the progress of the students. Through the Evaluation files IQAC gets the output of the teaching and learning process, as the files contain the performance of each student about Test, Seminars, Group Discussions, and Quiz Competitions.

The IQAC guides or suggests the teachers regarding teaching and learning activities. The clever students are supported more whereas the average students are provided various study material. Remedial classes are conducted for the slow learners. Guest lectures of some eminent persons are also organized for the students to give them more exposure. Students are also asked to make ample use of library services like newspapers, internet, reference books, encyclopaedias, and dictionaries Assignments and projects are allotted to the students with reference to the use of above study material. The library department has announced a prize for the students who will make ample use of library materials or sources. Cash prizes of about thirty five thousand are also distributed among the students for their meritorious performance in the annual university examinations. Teachers are asked to attend the refresher courses, orientation courses and short term courses to update their knowledge. Teachers are also encouraged to undertake innovative activities for the purpose of teaching and learning.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	01
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	05
Staff training conducted by other institutions	04
Summer / Winter schools, Workshops, etc.	03
Staff training conducted by home institutions	13
Others (Non teaching staff)	02 –Nonteaching in college.

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04+1(Principal)	01	00	00
Technical Staff	06	06	06	00
Peons	04+1(Library Attendant)	01	00	02(Daily Wages)

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the Institution

The IQAC in the very first meeting of the academic session advised to attend the seminars and conferences. The IQAC also advised to publish research papers in national and international level and peer reviewed and referred journals. The IQAC also suggested organizing seminar or conference in the college. The IQAC held meeting with the research committee and advised to organize a state level Research Paper Competition for the students and publish a souvenir thereof to inspire the students for research work. The IQAC suggested the teachers to undertake research project with the active participation of students in each term, as a result twenty eight research projects have been undertaken by the teachers with the active participation of the students on the innovative topics.

The IQAC also seconded the proposal of organizing the state level power point presentation competition as well as the state level poster presentation competition which were organized successfully with the overwhelming response from the college across Maharashtra. The IQAC promoted the teacher for making survey on current issues in the town and submit the report of the same to the concerned authorities of government for their perusal. The IQAC also inspired the teachers for publication in the form of books and all teachers have started to work on it, within one or two years maximum books will have been published by the faculty. The IQAC advised the teachers to participate in the conference organized at abroad and to avail the facility of FDP as a result one teachers has been sanctioned leave for pursuing his Ph.D. under FDP scheme of UGC. The IQAC also guided the teachers to undertake the Major Research Projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.4 Details on research publications

	International	National	Others
Peer Reviewed Journals	31	01	NIL
Non-Peer Reviewed Journals	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL
Conference proceedings	03	03	NIL

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisation

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	2016-17	College	10000/-	10000/-
Students research projects (other than compulsory by the University)	2016-17	College- For Survey	5000/-	5000/-
Any other(Specify) <ul style="list-style-type: none"> • Workshop on Power Point Presentation. • Workshop on API Guidelines 2016. • Workshop on Research Paper Writing for students 	2016-17	College	10000/-	10000/-
<ul style="list-style-type: none"> • State Level Research Paper Competition. • State Level Power Point Presentation Competition. • State Level Poster Presentation Competition. 	2016-17	College	10978/- 11006/- 10086/-	10978/- 11006/- 10086/-
Total			57070/-	57070/-

3.7 No. of books published

i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: N.A.

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges :

Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy :

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	02	Nil	Nil
Sponsoring agencies	Nil	Nil	College	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

02

3.13 No. of collaborations:

International 01 National Nil Any other 04

3.14 No. of linkages created during this year

02

3.15 Total budget for research for current year in lakhs :

From funding agency 00 From Management of University/College 0.5707

Total 0.5707

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

**3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year**

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides

02

and students registered under them

- 1) Seven students have registered their names for Ph.D. in SGBAU Amravati, under the supervision of Principal Dr. G. B. Jadhao, department of Marathi.
- 2) Six students have registered their names for Ph.D. in SGBAU Amravati under the supervision of Dr. S.D.Chavan, department of English.

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00 SRF 00 Project Fellows 00 Any other 01(FDP)

3.21 No. of students Participated in NSS events:

10

University level		State level	<input type="text" value="02"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="16"/>	State level	<input type="text" value="06"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.23 No. Of Awards won in NSS:

University level	<input type="text" value="02"/>	State level	<input type="text" value="02"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="N.A."/>	College forum	<input type="text" value="08"/>		
NCC	<input type="text" value="13"/>	NSS	<input type="text" value="14"/>	Any other	<input type="text" value="06"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The NSS and NCC unit and other students in the college planted 450 trees in the town.
- The NSS and NCC units organized a rally for voters' awareness in the town.
- The NSS unit registered 273 urban and 120 rural voters by visiting them door to door.
- The NSS unit performed the Road Play on the voters' awareness in association with the department Election in Deulgaon Raja the video of which is available on You Tube.
- The NSS and NCC unitS and the students of the college participated in the cleanliness drive in the nearby villages and in slum area of Deulgaon Raja and stated the people the importance of cleanliness.
- The NSS and NCC units organized blood donation camps twice in a year and donated 62 bottles of blood to the blood bank.
- The NSS and NCC unit helped to construct the check dam on the local river 'Amana' when it was flown away by the heavy rain.

- The NSS, NCC units and the volunteer students in the college helped the people as volunteers in 'Shri Balaji' festival when lakhs of pilgrims come from outside to participate in this festival.
- The NSS and NCC units and the volunteer students helped the pilgrims by giving them free food on behalf of college on the tenth day of the festival.
- The NSS and NCC units organized a rally for the awareness of the people on 26th November as a 'Constitution Day'.
- The NSS unit organized a one day workshop on 'AIDS' awareness in the town and village.
- The NSS volunteers participated in the Pulse Polio campaign in association with the department of Health in Deulgaon Raja.
- The NSS and NCC volunteers participated in the social event of donating the artificial legs and hands organized by the local NGO.
- The college students participated in the rally organized by college on 'Plastic Free Nation'.
- The NSS and NCC unit organized the rally in the town on the 'World Water Day'.
- The Department of Botany visited the farmer in the nearby villages and stated the villagers the side effects of pesticides and its effect on the human health.
- The Department of Microbiology visited the people and stated them the information about waterborne diseases.
- The Department of Microbiology helped the villagers for water analysis.
- The Department of Chemistry stated the information to the farmers regarding the infertility of soil and contamination of water due to overuse of chemical fertilizers.
- The Department of Chemistry visited the villagers nearby and stated the people the harmful effects of Alcoholism on human health in the society.
- The Department of Chemistry visited the people and stated them the Slow Acting Poison of Plastic.
- The college forum celebrated the birth anniversary and commemorated the birth anniversary of social leaders in the college. The guest lectures were organized on this occasion and public awareness programmes were organized.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13 Acres & 7 Gunthas Main Building, Library, Science Building, Sports Complex, Cricket Ground, Boys' lavatory, Ladies common room1) Conference Hall 2) Parking 3)Amphitheatre 4)Indoor and outdoor stadium 5) Entrance Gate 6) Canteen	-----	-----	-----
Class rooms	14	-----	-----	-----
Benches	600	170	College	770
Laboratories	07	00	College	07
Seminar Halls	1+1= 02		UGC	03
		Auditorium (Ongoing)	College	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Computers -55 Xerox Machine-01	----- 02	----- College	55 03
		15 Soft wares	College	55
Value of the equipment purchased during the year (Rs. in Lakhs)		Xerox Machine Xerox Machine Benches Tables Plastic Chairs Key Boards Soft wares	College	62000/- 150000/- 272000/- 21036 47000/- 2000/- 85000/-
				639036/-
Others		Auditorium	College	669229/-

4.2 Computerization of administration and library

The students are skilfully using the OPAC software for finding the books. The E-journals and e-books are being read by the students and the staff. The N-List has been proved an important aid for the students. The internet access provided to the students is helpful to the students to find the relevant information. The separate computers for boys and girls are helpful for smooth operation of the facility. The library is completely computerised with bar coding system.

In the office the office automation software is being used for all kinds of transactions like admission, bonafide, examination, and transfer certificate. The accounts are completely maintained with the help of computers. The website of college is helpful to the students to meet their academic needs. The complete correspondence of the college is online. Letters are received from each authority like University or Joint Director Office or Government of Maharashtra on email and are also sent by mail. The office is thinks more about paperless work while making the correspondence.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4642	557254	39	9510	4681	566764
Reference Books	14602	1483339	471	241706	15073	1725045
e-Books	96000	15000	0	00	96000	15000
Journals	48	106890	10	27379	58	134269
e-Journals	6000	15000	00	00	6000	15000/-
Digital Database	--	--	--	--	--	--
CD & Video	71	14070	10	1500	81	15570
Others (specify)- Newspapers	09	20994	09	6774	09	27768

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others (Library)
Existing	55	37	55	55	00	08	07	03
Added	00	00	00	00	00	00	00	00
Total	55	37	55	55	00	08	07	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Teachers -25 Students - 800

4.6 Amount spent on maintenance in lakhs :

i) ICT	85000/-
ii) Campus Infrastructure and facilities	1009265/-
iii) Equipments	212000/-
iv) Others	2000/-
Total:	1308265/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC in a very first meeting with the teaching staff discusses on the points with respect to the Student Support Services. The college has been running the 'Earn and Learn Scheme' successfully through which many students are being supported financially. The IQAC has planned to support students financially to pay their examination fees or to waive of their admission fees those who are unable to pay. Some students are also helped by providing them with educational material like books and notebooks. The girl students who commute from nearby villagers are helped to get their ST passes from the ST department as it is away from their residences. Students are also helped by Students Welfare Department. The advanced learners are helped by providing them additional study material like reference books, questions papers and assigning them curricular activities etc. The slow learners are supported with remedial classes and additional tests. For cultural and sports activities students are provided with extra coaching from internal as well as external expertise. The department of Career and Counselling Cell organized guidance classes as well regular classes for the Competitive Examination aspirant students. Projects under all departments are undertaken with the active participation of the students. Students are given the information about research paper writing and power point presentation. Various skills like soft skills, communication skills, job skills and personality development skills are imbibed among the students.

5.2 Efforts made by the institution for tracking the progression

- 1) For academic tracking the college conducted various evaluation methods like seminars, group discussions, quiz competitions, and college level first and second term examinations.
- 2) For co-curricular, extra-curricular activities various competitions are held like debate competitions, elocution competitions, and annual gathering and sports competitions.
- 3) Students are sent to participate in various university and state level activities.
- 4) A state level Research Paper Writing Competition was organized in which the college students achieved prizes.
- 5) A state level power-point-presentation competition was organized in which the college students achieved prizes.
- 6) A state level poster presentation competition was organized in which the college students achieved prizes.
- 7) Interactive sessions are also organized to check the students' progress.
- 8) Each department organized various competitions under its forum established during year.
- 9) Students are sent to participate in District, University and State level competitions and the students showed their outstanding performance at these levels.
- 10) The mock interviews, practical for various skills are organized.
- 11) Students' creativity is checked through various language activity like poetry reading, wall magazine, annual magazine etc.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
821	47	00	00

(b) No. of students outside the state

00

(c) No. of international students

00

No.	%
500	57.60

Men

No.	%
368	42.39

Women

Last Year 2015-16						This Year 2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
158	159	05	531	00	853	193	144	05	526	00	868

Demand ratio 1.33

Dropout 29.75 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college has an active Competitive Examination cell since last six years. It has been functioning well, as the college has made the contract with various academies in Maharashtra. Ample books on competitive examinations are available in library as well as in Competitive Examination Department. Various magazines for competitive examinations are subscribed. Students are provided readymade forms of various advertisements. We have made a compact with Someshwar Nokari Sandarbha Academy in Amravati. This academy regularly sends the latest advertisement forms to our college. Students have been using internet facility in special competitive examination room. Besides, the various famous academies in Maharashtra like Unique Academy in Pune, Study Circle in Aurangabad are invited to deliver lectures on these examinations. Lectures of successful persons in these fields are also organized. Regular objective tests are also conducted. Students are provided with question papers of various academies. Interactive sessions with successful person in MPSC and UPSC are organized to inspire the students. As a result the success ratio of students in these examinations is increased. More practice paper are given to solve to the students. If the students wish to join any academy in a city after completing his education in this college he is helped to join the academy in the city by contacting the concerned persons in that academy. Special reading room for competitive examination aspirant students is made available. One hundred students, through college, participated in a competitive examination organized by Nathe Publication Nagpur on 26th Novemebr 2016 at the cost of fees of Rs, 8000/- paid to the said department. The college borne the fees of the students.

No. of students beneficiaries

400

5.5 No. of students qualified in these examinations

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	55

5.6 Details of student counselling and career guidance

The college has established a career and counselling cell. Through this cell the college organized the lectures of some eminent persons in different fields like deputy collector, Tehasildars, CEOs and Bankers. Students are made available various advertisements as well as forms of the same. Lectures are also organized for the motivations for self employment or entrepreneurship of some successful entrepreneurs in and around the town.

The following are the details about the activities undertaken for counselling and career guidance

Sr. No.	Particulars	Name of the guest	Name of Academy/Dept.	Date
1	Entrance Test	-----	-----	21/08/2016
2	Workshop on MPSC/UPSC Guidance	Shri. Madan Jadhav	Tehasildar	27/08/2016
3	General Knowledge Test	-----	-----	18/09/2016
4	Workshop on Competitive Exam. Guidance	Shri. Madhur Pofale	The Unique Academy, Pune	13/12/2016
5	State Level General Knowledge Test	-----	-----	08/01/2017
6	Workshop on Self-Employment Guidance	Prin.K.J. Pawar Shri. A.A.Joshi	Deepstambh Academy Jalgaon	10/01/2017
7	One Day Workshop on Career Guidance	CMA Parag Rane, CMA S. Rajput	The Institute of Cost Accountants of India, Aurangabad	13/01/2017
8	One Day Workshop on Career Guidance	Prof. Sushil Deshmukh	MBA, MSS College Jalana	27/01/2017
9	Police Pre-Recruitment Camp	Shri. Ghanshyam Patil	PSI, Deulgaon Raja	10/02/2017

No. of students benefitted 400

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
N.A.	N.A.	N.A.	52(Army and Police and other civil services)

5.8 Details of gender sensitization programmes

- 1) As per new guidelines of UGC the Women's grievance redressal is renamed as Internal Complaint Committee. This committee is functioning in the college.
- 2) Suggestion box is kept for women and it is opened by the police officials in the presence of the Principal at the end of every week.
- 2) Anti Ragging Committee is also functioning in the college.
- 3) The phone numbers of Police officials and Principals are displayed for their help.
- 4) The meeting of women is organized on 08/02/2016.
- 5) Guidance of Police officials was organized on 09/03/2016.
- 6) Health awareness programme of Gynaecologist was organized for women on 07/12/2016.
- 7) Workshop on 'Self Help' and 'Self Employment' was organize on .
- 8) Lecture of the Police Officials in Deulgaon Raja Police station is organized for women safety.
- 9) A guest lecture on the birth anniversary of 'Savitribai Phule' was organized to inspire the girls on 03/01/2017.
- 10) Awareness programme with respect to sexual harassment of women at the public places was organized on 21/02/2017.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National International level

No. of students participated in cultural events

State/ University level National International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	106	331942
Financial support from government	642	2597942/-
Financial support from other sources	18	17000/-
Number of students who received International/ National recognitions	05	4000/-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

16, Through NSS & NCC

5.13 Major grievances of students (if any) redressed:

There were no major grievances of students. They just had their minor demands like more furniture in the canteen, more books on their issue card. There were grievances amongst them with respect to their personal crisis. These grievances were solved in the meeting of the committee organized under the chairmanship of Hon. Principal. The feasible demands were fulfilled and the students were told the difficulties in fulfilling the unfeasible demands. The students were found satisfied with the decision taken in the meeting.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- 1) To avail the facility of higher education to the boys and girls of the rural and backward area.
- 2) To impart career oriented education to the students.
- 3) To inculcate the social awareness and social values in the students.
- 4) To enable the students to cope with the new challenges of the world.
- 5) To encourage the students to update and upgrade themselves with the new knowledge.
- 6) To make the students accomplished in the field of Science and Information Technology.
- 7) To encourage the students to be the successful entrepreneurs, teacher, lawyers, and make them able to pass in Civil Services, Defense Services, Banking Services, and M.P.S.C. and U.P.S.C. services.
- 8) To stress on the growth of the women education in the areas.
- 9) To encourage the teachers and students for research activities.
- 10) To encourage the teachers for the use of ICT tools in teaching and learning.

6.2 Does the Institution has a management Information System

Yes, the college has the management information system. Every year the report about the same is sent to the Government of Maharashtra.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Since the college has to adopt the syllabus prescribed by the University, the management has little scope for curriculum development. The management always wished and supported to start or to introduce new courses or programmes. The SGBAU Amravati has been restructuring the syllabus and examination patter from the session 2017-18. In this process the two staff members actively participated in this process. Prin. Dr. G.B.Jadhav worked as a chairman of the Board of Studies in Marathi and Dr. S.D.Chavan worked as a member of Board of Studies in English. Rest of the members suggested their suggestions through the Principal and Chairman or Member of the Board of Studies in their respective subjects. The management inspired the teachers for this activity.

6.3.2 Teaching and Learning

The management always inspired the teachers for the optimum use of ICT tools in their teaching and learning process. The management has provided all necessary ICT tools for effective teaching and learning. The need, if any, from the side of the faculty is always taken into consideration for the development of this skill. Feedback from Principal and students are taken by the management with respect to the teaching and learning process in the college. Need about books is also taken quite positively and provided instantly to the college. The management has declared the cash prizes for the meritorious students. In the meeting of management the issue about the teaching and learning process is always discussed.

6.3.3 Examination and Evaluation

The institution supported to undertake more evaluation methods for students assessment. Moreover adequate material for conducting the internal first term and second term examination is also provided. Successful students are felicitated and failure students are counselled as well as their parents are also communicated. The institution advised to organize a pre-examination guidance programme for students. The teachers are supported for every activity to be undertaken for the evaluation of the students.

6.3.4 Research and Development

The institution has created quite healthy atmosphere for research in the college campus as the library of the college is well developed with the active participation and valuable guidance of the management. The teachers are well supported and inspired in the meeting management to attend the seminars, conferences and symposiums. The management provided adequate fund for the research activities organized in the college this year viz. a) The State Level Research Paper Competition for students. b) The State Level Power Point Presentation Competition c) The State Level Poster Presentation Competition d) Research Paper Seminar for the students. The teachers are also advised to publish their research papers in national level, international level, peer reviewed and Impact Factor journals. The teachers who are awarded Ph. D. Or M.Phil. degree if any are felicitated by the management at the end of every session.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The institution encouraged and allowed to upgrade the library facility. Every year as per the demand of the teachers and need of the students the tentative budget is placed before the management and this year too the management sanctioned the same. The institution allowed purchasing more computers and softwares, CDs, DVDs for ICT facility and for computer laboratory. This year a Xerox machine and physical infrastructure like tables, chairs, and benches are purchased for the students and different departments. The institution has given the autonomy to the Principal in respect of the above development, subject to the prior permission of the management. There was a need of auditorium as per the growing number of students hence the management considered the urgency and allowed to construct the same auditorium and will be completed by the end of the June. The work of renovation, updating and maintenance is sanctioned done accordingly. The work of college compound is also sanctioned and the same is going on.

6.3.6 Human Resource Management

For internal administration of college there forty-nine committees formed and an action plan was asked from these committees along with their budget. Reports were also asked for and the committees worked as per their schedule and academic calendar. The institution managed its work with the available human resources. When there was urgency, the temporary teachers for academic session on CHB were recruited and workers were deployed on daily wages for any campus work. For the technical purposes the technicians and the mechanic were called with whom there is an agreement for a year for these purposes like electric purposes, equipment repairing, computer and other equipments repairing.

6.3.7 Faculty and Staff recruitment

During this year there were no appointments except of the Substitute teacher to the Assistant Professor of History who has been sanctioned the fellowship under FDP of UGC. The teachers for self financing courses are appointed on CHB. Besides the teachers for grant basis are also appointed on CHB with the approval of SGBAU Amravati. The procedure for appointment is observed as per the regulations of UGC and rules of Govt. of Maharashtra and SGBAU Amravati.

6.3.8 Industry Interaction / Collaboration.

The institution has given autonomy to the Principal regarding this activity. The Head of Commerce department with prior permission of the Principal conducted the industry visits. Dr. E.B.Bhalerao consulted the industry regarding the skill oriented course viz. Diploma in Horticulture, under community college to prepare the syllabus of the same. In addition to this, the college has collaborated with Meena Seeds, Jalna to run the Diploma in Horticulture Course as per UGC norms.

6.3.9 Admission of Students

Before the academic sessions began the teachers as per the action plan decided in the presence of management visited the villages. The teachers were asked to hold meetings with the villagers and organize the counselling session for the villagers with respect to the higher education of their children, especially girls. They were also given the pamphlets regarding college information and courses in the college. They were advised to seek admission of their children in the college for further education as most of them were found reluctant about the higher education.

Despite this, the institution adopted the policy of first come first serve basis but the reservation policy is also adopted to give the admission to the students. The students of outstanding achievement are given preference and the rules of university are also observed. The management decided to waive off the admission fees of the students who were unable to pay their admission fees. The students of SC, ST, NT & OBC category were admission at free of cost.

6.4 Welfare schemes for

Teaching	Cooperative credit Society Group Insurance Best Teacher award First Aid Health check up camp Ambulance Service Emergency Blood Supply Medical Reimbursement claim
Non teaching	Cooperative credit Society Group Insurance Medical Reimbursement claim Ambulance Service First Aid Health check up camp Emergency Blood supply Best Employee award.

Students	Students' Aid Fund Students' insurance Scholarships, freeships, EBC, PTC concessions. Health check up camp Earn and learn scheme Students facility centre Cash prizes to meritorious students Best library user award Emergency blood supply Ambulance Service Rs. 5000/- to gold medallist by the concerned subject teacher NSS NCC
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6.5 Total corpus fund generated

Total corpus fund collected this year is Rs. **4610/-** at the time of admission and is sent to the university.

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	IQAC& Principal
Administrative	Yes	C.A.	Yes	Through internal committee.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NOT APPLICABLE

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Applications are invited from the colleges by the University.

6.11 Activities and support from the Alumni Association

A meeting was conducted of the alumni by IQAC and the concerned committee in the month of February. The alumni were told the recent development in the college and new facilities added to the existing facilities. The alumni were asked to express their opinion on the stage. Maximum members expressed their positive feeling about the development of the college. The feedbacks of the alumni in a given format are taken about the institution. They were shown the latest physical structure of the college. The alumni are pleased to see the development of the college. They have suggested starting the professional courses like B.Ed. and M.B.A. for further education. The efforts to register the body of alumni are going on. The procedure of the same is under process. The concerned have been contacted. Only the technical difficulties in registering this body are to be removed.

6.12 Activities and support from the Parent – Teacher Association

A meeting is conducted of parents by IQAC and they are communicated the latest development of the college along with the additional facilities introduced this year like the ongoing construction of an auditorium of 5000 sq. Ft., the renovation of girls common room, the sports facilities added this year etc. The results of their wards were also communicated to the parents. They were requested to pay attention to the progress as well as study of their wards. They were also advised to communicate with their children with respect to the college activities. Parents were also informed about the opportunities of higher education for their wards after completing education from this institution. They were requested to continue the education of their girls after completion of their graduation. Their feedbacks are also taken and the suggestions made by them are considered for college development. They are pleased to see the various infrastructural development of the college.

6.13 Development programmes for support staff

- The support staff visited the colleges of high profile to learn the innovative activities.
- Orientation programme for non-teaching staff was organized by the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1) The college planted more trees in the campus this year.
- 2) The unhealthy trees are rejuvenated by using chemicals.
- 3) Micronutrients were supplied after every two months under the guidance of expertise.
- 4) Trees are adopted by the students, hence they are watered regularly and due care is also taken time to time.
- 5) Plastic things are prohibited in the campus. The campus is made plastic free.
- 6) The waste material is disposed in the ditch prepared separately for it.
- 7) Green audit is prepared at the end of every academic year.
- 8) Solar lamps are installed in the major corners of the college campus.
- 9) LED bulbs and tube lights are installed for energy conservation.
- 10) Orientation and awareness programme are organized on environment conservation for the awareness of the students and the staff.
- 11) Some plants are always kept in the shade to protect them from heat.
- 12) Roof water harvesting is done in the campus.

Criterion -7

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Students have been given projects to undertake with the help of the teachers.
- Environment awareness activities have been increased with the active participation of the students.
- Due to the participation of the students in ICT tools they have prepared their PPTs and presented in the college as well as in various competitions at district and university level.
- Community reach programmes have shown its positive impact on the number of girls enrolment in the college as well as the awareness of the community with respect to environment conservation, water conservation, health awareness and higher education.
- Students' participation in computer laboratory and library for internet access is increased.
- The organization of Competitive Examinations in the college for the students helped the students to appear for MPSC and other competitive examinations. One of the students stood first at district level in such competition.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Regular meetings of staff council and IQAC are conducted and the follow up is taken in these meetings.
- PBAS forms are checked and scores are given.
- CAS promotion is granted to five teachers.
- The Skill- Will club is established in the beginning of the session and programmes were undertaken accordingly.
- The ICT based teaching learning process is developed and students also actively participated in these activities.
- The teachers and the students have undertaken twenty eight project on various issues.
- The teachers published about thirty two articles in an Impact Factor Journal.
- All teachers have attended the national and International level seminars and conferences and presented their papers in these seminars and conferences. One of the teachers chaired the session in an international level conference in English.
- Environment conservation activities are undertaken on a large scale.
- The construction of auditorium is likely to be finished by the end of the June 17.
- Extension activities are undertaken according to the programme calendar on a large scale and with the participation of the students and the community members.
- The department of Chemistry organized a State Level Power Point Presentation Competition.
- The department of Botany organized a State Level Poster Presentation Competition.
- The Department of Career and Counselling Cell organized various activities successfully throughout the year.
- Evaluation of the students is made as per the academic calendar through various methods.
- The remedial classes are regularly conducted.
- Quarterly and Annual reports on each activity are asked by the Principal.
- Peer observation of Principal was always there on each activity whether curricular or co-curricular.
- The meetings and activities under Women's Grievance Redressal Cell now known as ICC are regularly conducted during the year.
- The career oriented courses viz. Banking and Women Empowerment were conducted regularly.
- The meeting with the students, parents and alumni were conducted as per the scheduled time table.
- The various teaching departments conducted the study tours, prepared the wall magazine, organized various competitions, organized guest lectures under their departments.
- The Department of survey conducted the surveys on social issues with the active participation of the students.
- Students were sent for various sports competitions at district and university level. They were also sent to participate in the 'Youth Festival' organized by SGBAU Amravati.
- Students were also sent to participate in various competitions and cultural events at district and university level.

7.3 Give two Best Practices of the institution

Best Practice – I

1) “Skill-Will” Club

The present education system seems to be insufficient to provide government jobs to all students pursuing the education from the faculty like Humanities, Commerce and Life Sciences. While seeking education not only students but also their parents only think about the government jobs. The cut-throat competition amongst the students has been creating a feeling of depression if they are not able to seek the government job. The students in rural area are still unknown about the fact that there are ample opportunities of career making on the basis of skills. They still don't value the jobs which are available in the private sector which are sheer based on the marketing skills as well as Communication skills. Taking into consideration the frustration among the students with respect to the job achievement the college decided to impart the necessary skills among the students to make them able for employment and to create interest among them for learning.

2) Goals

- To train the students in Communication skills.
- To train the students in soft skills.
- To develop the students' writing skills, Reading Skills, and Speaking Skills.
- To make them able for presentations, Job Skills and in Computer Skills.
- To make them able in Marketing Skills.

3) Context

The remarkable shift in the job market has brought pressure and responsibility right to the steps of the educational institutions. It is well understood that skills should be part of any teaching programme and that it is the skills that make the students employable besides the acquisition of the degrees. It is with this in mind that the initiative was taken up and the plan was chalked out with the actual requirements of the job market to create will among the students for competing in the job market, equipped with necessary soft skills. The club aims to impart soft skills including communication skills, presentation skills, personality development skills, marketing skills, and job skills to help the students to acquire General English Skills and help to remove mental blocks involved in communication and job achievement. The activities are conducted through the 'Skill-Will' Club.

The students in our area are found apathetic with respect to their career opportunities. After negotiating with them it is found that they have been under very wrong impression about employment. They were just thinking about the governments jobs. When they came to know the ratio of application with the ratio of actual vacancies they are found frustrated in the context of education. This area has good opportunities of jobs in private sector as well as of self employment. Within the distance of one hundred K.M. there are two cities where there are the vast industrial areas where it is not so difficult to acquire jobs for the students which is their basic need. Hence taking into consideration the present scenario of the education system and the interest of the students the college has decided to establish the 'Skill-Will' Club for the needy students.

4) **The Practice :**

- In the beginning of the session the Principal and the IQAC held meeting with the faculty and communicated with the teachers the need of the students and their attitude towards the present education system.
- During the meeting the teachers were informed about the formation of the 'Skill- Will' Club for the students with the voluntary and active participation of the teachers and the students.
- Teachers from various departments agreed to conduct the classes on the various skills of which they are the expertise. The teachers decided to put special efforts without any remuneration beside their regular work.
- No fees is collected from the students for this club.
- The club identified a target group of 100 students through a simple test. The list of selected students is notified and initially an Orientation Programme is conducted for the students.
- They are made aware of the importance of the Skill Acquisition and the necessity of the 'Skill-Will' programme.
- Theory classes ranging from 15 to 30 hours are conducted besides 10 hours for practical work.
- Students already trained in the skills like Communication, Computing are roped in to train other students.
- Students are provided with the audio system, audio cassette, CDs, Language Laboratory, Computer Laboratory, and Digital Class Room with an interactive board with internet connections.
- The details of programme which are conducted are provided hereunder:
- Communication Skills, Soft Skills Development, Computer Skills, Personality Development and Job Skills.
- In these programmes students were given the practice of reading English news papers, pronunciation, Speaking English, writing letters of Applications, CVs, preparing email id, writing Email, faxes, net surfing , Notices, Agendas and Minutes, Cash Book, Ledger, Tally Software maintaining, Creative Writing, News Writing etc. Communicating, Group Discussions, Interview Techniques, Presentation as poster presentation and Power Point Presentation and Verbal Presentation etc.
- The students were given exercises in Language Laboratory, Computer Laboratory and in the Class Rooms. Home Assignments were also given and checked by the concerned teachers.
- Practical work for writing Cash Book, Ledger Book was conducted. Students were sent to the merchants in the town to write their cash book and to acquire the additional skills from them.
- Mock interviews were conducted in the college to teach the students the skills of facing interview.
- Workshop on Personality Development was also organized.
- Workshop on Soft Skills was also organized.
- Workshops on digital banking, mobile banking and internet banking were organised in collaboration with the bank authorities to let them know the cashless banking activities.

5) Evidence of Success:-

- The students are able to present themselves. The fear in the minds of students with respect to the self introduction and presentation seems to be vanished to some extent. The confidence amongst the students to present themselves is somewhat extended.
- Students seem trained in the skills like Communication and Computing as they have started to express in English to some extent either in the class or amongst themselves. They have also started to handle computer with respect to their needs like internet, Microsoft word, excel and power point.
- Students are using Language Laboratory, Computer Laboratory, and Digital Class Room and interactive board with internet connections to meet their requirements with the help of the teachers.
- The students are well acquainted with the skills like communication skill, Soft Skills, Computer Skills, Personality Development and Job Skills about which they were unaware. They have started to focus on the above skills along with their regular study. There are at least twenty to thirty students who showed their outstanding performance in various activities conducted during the programme. The skill of anchoring is well development among the students as maximum programmes are conducted by the students in the college.
- Due to reading exercises given to the students they are found good at reading English news papers and English Books as very few mistakes are being committed by them in the matter of pronunciation and intonation. Due to writing exercises, writing letters of Applications, writing of CVs, preparing email id, writing Email, faxes, net surfing , Notices, Agendas and Minutes are possible to them to far extents.
- Students have written the Cash Books and Ledgers of the merchants in the town. They have also been skilled in using the Tally Software for account purpose.
- Creative Writing and News Writing skills are also developed among the students.
- Students are found talkative in Group Discussions, Mock Interview, Conducting Interview as they interviewed one of our teachers on the occasion of the Teachers Day in College.
- Presentation such as poster presentation and Power Point Presentation and Verbal Presentation etc are well known to the students and the college has organized the state level poster and power point presentation competition this year in which most of the students in the college participated and performed well.
- The students who were not participated in this activity are found interested to join this club next year.
- Students are able to use BHIM app, SBI Buddy App for cashless transactions.
- The college students are able to fill their scholarships and competitive examinations forms online on their own in the college.

Best Practice - II

1) ICT as Teaching – Learning Process

While maintaining the quality of all aspects in the college in the present scenario we focus more on teaching learning process to make it more effective and influencing to get the desired output from our teaching and the other activities thereof. The complete understanding of the students of any particular unit or chapter and content is the main purpose of our teaching and learning process. The traditional methods of teaching are being found effective with respect to the perception of the students. Hence since last eight years the college and the teachers have been trying to make their teaching and learning process more effective by using the maximum ICT tools by all teachers.

2) Goals

- To upgrade the knowledge of the students with the help of the latest ICT tools.
- To create competencies among the teachers with respect to the ICT tools for effective teaching and learning.
- To establish digital and ICT enabled teaching –learning process with our faculty as resource persons.
- To take the teaching and learning process out of the classroom and make it as Anywhere and anytime exercise at learners’ speed and convenience.
- To train the students in the use of ICT tools by involving them in the process by their active participation.
- To create interest about learning amongst the students.

3) Context

The use of ICT in teaching –learning process has been envisaged to attempt at upgrading the teaching pedagogy in our college. This would not only make the learning experience through our institution more exciting and permanent, but also enhance the teaching capabilities of the teachers as facilitators of learning. It would also promote self-learning and help the students to gain knowledge at their own learning pace. It would create interest among the learners for learning and they would get exposure for their active participation in this process. They would be acquainted with new vistas of education system. They would also acquire the skills of handling the modern teaching aids like the interactive board and computers.

4) The Practice: The teachers and administrators of the college have always looked for the innovations in teaching and learning along the years. In a quest for ‘any time anywhere’ teaching –learning experience, the college has suggested the teachers to adopt the use of audio visual aids to at least fifty percent of total teaching. To achieve this end the teachers have been teaching with the help of slides, power point presentations, internet, dish T.V., DVDs, Computers, digital classrooms with interactive board and language laboratory.

In an effort towards self-learning, the students are also encouraged to prepare slides, PPTs, surfing the Internet, as a part of their assignments. This makes the teaching-learning process a two way process, involving both the teachers and the learners.

In an attempt to adopt more sophisticated ICT tools, the college has made available the multimedia material development for teachers and video conferencing facility in the digital classroom prepared in the college.

The teaching staff in our college is Computer Literate, able to handle the ICT tools for the purpose of teaching and learning. Most of them have undergone the training of handling the digital classroom and interactive board. The number of LCD projectors in our college is adequate to meet the requirements of the teachers and students. We have the educational DVDs and CDs available in our library which shown to the students very often as per the need of the syllabus. The special time table for digital classroom has been prepared for teaching to avoid the inconvenience of any class or teacher. Students are regularly taken to the digital classrooms either for teaching or for showing them certain educational videos either online or saved in the pen drives. This work is observed by a special committee. The various departments have been installed with projectors where students are taken as per the need of the teachers. Students' active participation in this process is always emphasised by giving them opportunity to handle these teaching tools.

The college intends to send more teachers for training with respect to Multimedia and Computer based teaching. The college wishes to increase the number of digital classrooms with interactive boards in near future.

5) Evidence of Success:-

- All teachers have started to use the ICT tools in their classrooms as per the need of the syllabus.
- Teachers are found more and more active in the task of teaching and learning.
- Students have been found interested in the process of teaching and learning better than the earlier methods.
- The active participation of students in the process of teaching and learning is increased.
- Students are well acquainted with the modern ICT tools like interactive board, internet, computers etc.
- Students are receiving update knowledge about their subject in the classrooms.
- Students have started to take active part in the process of teaching and learning.
- Students have also started to prepare the slides of power point presentations with respect to their topics and present the same in the classroom in the form their seminars.
- The teaching and learning process have become more interesting job both for the teachers and the students.
- As a result the knowledge of the students with respect to their subjects seems to be increased as per their performance in the various evaluation methods.
- Students could achieve outstanding success in the State Level Research Paper competition organized in the college.
- Students could achieve outstanding success in the State Level Power Point Presentation Competition organized in the college.

7.4 Contribution to environmental awareness / protection

- 1) A separate committee is functioning for the environment awareness.
- 2) Rally about trees conservation is organized.
- 3) More trees are planted in the college campus this year on the occasion of NSS foundation day.
- 4) Four hundred and fifty trees are planted in the town as well in adopted village by NSS and NCC on the day of Government's mission 'Target of two crore trees plantation.'
- 5) The college students participated in the construction of earthen dam on the local rive 'Amna' to percolate the water in the town area.
- 6) The students of NSS and NCC participated in the mass cleanliness drive organized in the town.
- 7) The students visited the people door to door and convinced them the importance of cleanliness and environmental awareness.
- 8) The volunteers of NSS performed the road play with respect to the environment conservation in the town as well as in the nearby villages.
- 9) The department of Chemistry undertook a project on the 'Enlightenment of the Farmers Regarding the Infertility of Soil and Contamination of Water due to overuse of Chemical Fertilizers.
- 10) The Department of Chemistry undertook a project with the active participation of the students on 'Slow Acting Poison of Plastic'.
- 11) A rally for 'Plastic Free Nation' was organized by the Environment Conservation Committee.
- 12) The department of Botany undertook a project on 'Pesticides and Human Health' with the active participation of students.
- 13) The department of Botany completed a project on 'Rainwater Harvesting' with the active participation of the students and the villagers.
- 14) Rangoli competition was organized on the 'Vasundhra Day' on 14th January 2017.
- 15) The department of Botany organized the State Level Poster Presentation Competition on 'Save Water Save Earth' on 20 February 2017.
- 16) Students were given oath for the conservation of water on the 'World Water Day' and the rally was also organized within the town on 22-03-2017.
- 17) A workshop on the preparation of 'Eco-friendly' Ganesh Idol was organized for the students of the schools and colleges in the town on 31-08-2017.
- 18) An awareness programme regarding the use of non-conventional energy sources in the town as well as in the villages with the active participation of the students.
- 19) A rally for water conservation was organized by the college in the town as well as in nearby villages.
- 20) The college requested and earned the e- class land about two acres from the Sarpanch of the adopted village, Pangari Mali for tree plantation and the college is going to plant trees like timber, fire and fruit yielding.
- 21) The college installed the 'Bird-Feeder' in the college campus.
- 22) Organic pesticides are sprinkled on the trees after regular intervals.
- 23) The vermi-compost project is run by the college with the active participation of the students and the same manure is used for the trees in the campus.
- 24) Trees are watered with the drip irrigation method in the college campus.
- 25) Students have adopted the trees in the campus for conservation and protection.
- 26) A video clip on the importance of Environment Conservation was shown to the villagers of Pangari Mali and the same was followed by an enlightening speech of one of the expertise in environment in our area.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

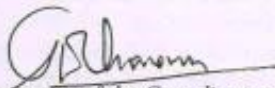
Since this year the college has concentrated more on the active participation of the students in teaching-learning, co-curricular, extra-curricular activities, and community oriented activities. The teaches of all faculties have undertaken small projects with the active participation of the students. During the year there are twenty-eight projects undertaken by the teachers. These projects are based on the contemporary social issues which have not only developed the research culture among the students but also their social approach. The department of Botany has organized the state level poster presentation which received the overwhelming response across the state in which the students of our college also acquired prizes. The department of Chemistry organized the state level power point presentation competition. This competition was a very successful event and in this competition also the students of our college performed well and achieved prize. The SGABAU Amravati had organized a university level research project competition viz 'AVISHKAR' in which the students of Arts and Commerce faculty were selected for university level after their selection at district level. The construction of auditorium of 50×100 sq.ft. size is going on and will be completed by the end of the June 17. The new indoor stadium comprising the games like badminton, table tennis, wrestling, chess, carom has been made available for the students. The negative approach of the students and their parents toward higher education is an impediment in the way of development. We have opportunity of increasing the success ratio of the students in competitive examinations; hence we are paying more attention to such activities to be organized every year in maximum number. Since the complete staff is young and dynamic we have ample scope to develop in the field of research and other academic activities.

8. Plans of institution for next year

- The institution is going to celebrate the golden jubilee year for the session 2017-18.
- The institution has planned to organize various innovative activities for the celebration of the golden jubilee year.
- The institution has decided to extend the library in future to make it more equipped on the building of auditorium.
- The institution has decided to organize the National level seminars in the college.
- The institution has decided to plant more trees in the campus and is also thinking about solar panels in the administrative building of the college.
- The institution has planned to motivate the teachers for the online certification courses which will be useful for the betterment of the students.

Name : DR. S. D. CHAVAN

Name : DR. G. B. JADHAV


Signature of the Coordinator,


Signature of the Chairperson,

Coordinator
IQAC
Shri Vyankatesh College
Deulgaon Raja

IQAC

IQAC

Principal

Date: 20-06-2017

Shri Vyankatesh Art's & Commerce
College, Deulgaon Raja,
Dist. Buldana. Pin-443 204.



SHRI VYANKATESH ARTS, COMMERCE & SCIENCE COLLEGE DEULGAON RAJA

ACADEMIC CALENDER 2016-2017			<u>Annexure I</u>
June - 2016	July - 2016	August - 2016	September - 2016
1	1	1	1
2-	2	2	2
3	3-Sunday	3- Seminar	3
4	4	4	4-Sunday
5-Sunday	5	5	5-Ganesh Chaturthi
6	6-Ramzan Eid	6	6
7	7	7-Sunday	7- Group Discussion
8	8	8	8
9	9	9	9
10	10-Sunday	10	10
11	11	11	11-Sunday
12-Sunday	12	12	12
13-Admission	13	13	13
14-Admission	14	14-Sunday	14
15 -Admission	15	15 - Independence Day	15
16 -Admission	16	16	16
17 -Admission	17-Sunday	17-Pateti	17
18 -Admission	18	18	18-Sunday
19- Sunday	19	19	19
20 -Admission	20	20	20
21 -Admission	21	21-Sunday	21
22- Admission	22	22	22
23 -Admission	23	23	23
24 - Admission	24-Sunday	24	24
25 -Admission	25	25	25-Sunday
26 -Sunday	26	26	26- Test
27-Admission	27	27	27
28- Admission	28	28-Sunday	28
29-Admission	29	29	29
30 --Admission	30-Test	30	30-Sarvapitri Amavasya
	31-Sunday	31	
16 days	25 days	25 days	24 days

SHRI VYANKATESH ARTS, COMMERCE & SCIENCE COLLEGE DEULGAON RAJA

ACADEMIC CALENDER 2016-2017			
October – 2016	November - 2016	December - 2016	January - 2016
1	1	1	1-Sunday
2-Sunday	2	2	2
3	3	3	3
4	4	4- Sunday	4
5	5	5	5
6	6-Sunday	6	6
7	7	7	7
8	8	8	8-Sunday
9-Sunday	9	9	9
10	10	10	10
11- Dasara	11	11-Sunday	11
12	12	12	12
13	13-Sunday(W.V.End)	13	13
14	14-Gurunanak Jayanti	14	14
15	15	15	15-Sunday
16-Sunday	16	16	16
17	17	17	17
18	18	18-Sunday	18
19	19	19	19
20	20-Sunday	20	20
21	21	21	21
22-	22	22	22-Sunday
23-Sunday(W.V.Start)	23	23	23
24	24	24	24
25	25	25 –Christmas(Sunday)	25
26	26	26	26 -(Republic Day)
27	27-Sunday	27	27
28	28	28	28
29	29	29	29-Sunday
30-Sunday	30	30- Test	30- Test
31		31	31
18 days	14 days	27 days	25 days

SHRI VYANKATESH ARTS, COMMERCE & SCIENCE COLLEGE DEULGAON RAJA

ACADEMIC CALENDER 2016-2017			
February - 2017	March - 2017	April - 2017	
1-Seminar	1	1 -Uni.Exam	Total Days 365
2	2	2 -Sunday	
3	3	3- Uni.Exam	
4	4	4 -Uni.Exam	
5-Sunday	5- Sunday	5 –Ram Navmi	
6	6	6 –Uni. Exam	Sunday -38 Holiday -17 Winter Vacation -22 Summer Vacation - 43 Total Vacation (38 + 17 + 22 + 43) 120
7	7	7 -Uni.Exam	
8	8	8-Uni. Exam.	
9	9	9-Sunday/Mahavir	
10	10	Jayanti	
11- Group Discussion	11	10 - Uni.Exam	
12-Sunday	12- Sunday	11 -Uni.Exam	
13	13-Dhulivandan	12 -Uni.Exam	
14	14	13- -Uni.Exam	
15	15	14 - Dr. Ambedkar	
16	16	Jayanti/Good Friday	Total Working Days (Academic Days) (365-120) 245
17	17- Uni.Exam.	15- Uni.Exam	
18– Quiz Contest	18. -Uni.Exam	16 -Sunday	
19-Sunday, Chh. Shivaii Mah. Jayanti	19- Sunday	17- Uni.Exam	
20- College Exam.	20- Univ. Exam.	18 -Uni.Exam	
21- College Exam.	21 -Uni.Exam	19- Uni.Exam	Admission - 16 Exam -42 Programme-07 Total - 65
22- College Exam.	22-Uni.Exam	20 – Uni. Exam	
23 - College Exam.	23 –Uni.Exam	21 -Uni.Exam	
24-Mahashivratri	24- Univ. Exam.	22 -Uni.Exam	
25- College Exam.	25 - Univ. Exam.	23 -Sunday	
26-Sunday	26 - Sunday	24- Uni.Exam	Total Teaching Days (245-65) 180
27- College Exam.	27- Univ. Exam.	25 -Uni.Exam	
28 - College Exam.	28 –Gudhi Padwa	26 -Uni.Exam	
	29 -Uni.Exam	27 --Uni.Exam	
	30 -Uni.Exam	28 -Uni.Exam	
	31 -Uni.Exam	29 -Uni.Exam	
		30 –Sunday(Summer Vacations Start)	
23 days	25 days	23 days	245

Analysis of feedback of students, alumni and parents
for the year 2016-17

Sr.No.	Students'	Alumni's	Parents'
1	<ul style="list-style-type: none">• Maximum students are found satisfactory about syllabus prescribed for them some expressed the need of semester system.• All students are satisfied about the extent of coverage of course, clarity and relevance of textual reading material.• All students are found satisfied with the knowledge of subject teachers and their ability to teach the course, teachers' approach and their teaching methods.• All students are also found satisfied about the evaluation methods.	<ul style="list-style-type: none">• The alumni are found satisfied with the infrastructural facilities in the college.• The alumni suggested starting some professional courses.• The alumni expressed their wish for semester system.	<ul style="list-style-type: none">• The parents are satisfied about the infrastructural facilities in the college.• The parents are satisfied about the administration in the college.• The parents are found satisfied about the discipline in the college.
2	<ul style="list-style-type: none">• Maximum students are quite happy with the infrastructural facilities in the college.• Few students have asked for more practice for some sports events.• A few girls have demanded separate table tennis room.	<ul style="list-style-type: none">• The alumni are satisfied about the library services in the college.• The alumni are satisfied about the competitive examination dept.	<ul style="list-style-type: none">• The parents are satisfied about teachers and their teaching in the college.
3	<ul style="list-style-type: none">• Almost all students are satisfied about the library services.• Some students have demanded for more practice examinations for competitive examinations.	<ul style="list-style-type: none">• The alumni are satisfied with the various cultural and sports activities in the college.	<ul style="list-style-type: none">• The parents are satisfied about various sports events in the college.
4	<ul style="list-style-type: none">• Students are satisfied with sports facilities in the college.• All students are satisfied with NSS and NCC departments.• Almost all students are satisfied with cultural programmes organized in the college.	<ul style="list-style-type: none">• The alumni demanded more facilities in sports department.• They have also demanded more facilities in Competitive Examination department.	<ul style="list-style-type: none">• The parents have suggested to improve the participation in cultural activities in the college.• The parents demanded bus service for the outstation students.