Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SHRI VYANKATESH ARTS, COMMERCE AND SCIENCE COLLEGE DEULGAON RAJA, DIST. BULDANA, MAHARASHTRA**
Name of the head of the Institution	**Dr. Gajanan Bhaskarrao Jadhav**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07261231475**
Mobile no.	**9422724790**
Registered Email	**svcollege3@rediffmail.com**
Alternate Email	**drgbjadhao@redffmail.com**
Address	**Jafrabad Road**
City/Town	**Deulgaon Raja**
State/UT	**Maharashtra**
Pincode	**443204**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Sudhir Dayaram Chavan**
Phone no/Alternate Phone no.	**07261231263**
Mobile no.	**9423760847**
Registered Email	**mrsudhirchavan@rediffmail.com**
Alternate Email	**drsudhirchavan@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://svcdraja.org/forms/IQAC/AQAR.aspx

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://svcdraja.org/forms/Academic/aCalendar.aspx

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**71**	**2004**	**03-May-2004**	**03-May-2009**
2	**B**	**2.63**	**2015**	**25-Jun-2015**	**25-Jun-2020**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Jul-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Workshop on Intellectual Property Rights	26-Oct-2018 1	100
Workshop on Pedagogical Techniques	18-Jan-2019 1	120
Workshop on Students and Human Values	01-Mar-2019 1	105
Workshop on Stress Management	27-Dec-2018 1	500
State Level Power Point and Poster Presentation Compeititon	30-Jan-2019 1	200
State Level Seminar On Women Empowerment	28-Nov-2019 1	400

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Shri. Vyankatesh College Deulgaon Raja	1) State Level Seminar	State Commission of Women in Maharashtra	2018 180	55000
Dr. A.M.Awati, Department of Political Science.	Research Project	State Commission of Women in Maharashtra	2018 180	150000
Dr. D.V.Gore, Department of Economics.	Research Project	State Commission of Women in Maharashtra	2018 180	150000
Shri Vyankatesh College Deulgaon Raja	B.Voc.	UGC	2018 1095	7100000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The IQAC conducted the workshop on Intellectual Property Rights. The IQAC conducted the workshop on 'Pedagogical Techniques Micro Teaching The IQAC conducted the workshop on 'Students and Human Values'. The IQAC suggested to conduct the 'Bridge Course' and Short Term Course for the students. The IQAC conducted the training for Nonteaching staff regarding the software of GOI Scholarship.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Workshop on 'Students and Human Values'	**Eight meetings with the various stakeholders helped to bring changes in various things.**
To conduct the workshop on Intellectual Property Rights	**The workshop on IPR at the university level benefitted the teachers and students.**
The IQAC conducted the workshop on 'Pedagogical Techniques- Micro Teaching	**This workshop could bring changes in the pedagogical techniques of the teachers**
To conducted workshop on 'Students and Human Values'.	**This workshop helped the students to inculcate the feeling of human values in them.**
To suggested the faculty to conduct the 'Bridge Course' and Short Term Course for the students.	**The bridge courses helped the fresher students to cope up with the syllabus which they were going to learn for the first time.**
To suggested the faculty to conduct the Remedial Classes for the slow as well as advanced learners.	**It helped the slow learner to enhance their confidence in learning and the advanced learners to enhance their l**
To collect the feedback of the students regarding Teaching and Learning Process, Teachers and infrastructural facilities in the college and to post the analysis of the same on the institutional website	**Feedbacks are discussed with the teachers and they are appreciated and suggested some necessary reforms**

To prepare the Academic Calendar for the year 2018-19 in the beginning of the session for the convenience of the teachers and students	All teaching learning activities, co-curricular activities and extra-curricular activities are conducted according to the academic calendar
To inspire the teachers to undertake the research project funded by other than the UGC.	Two teachers have completed their research project funded by the state commission of women, Maharashtra state.
To promote the activity of Parents Visit in the beginning of the session to state the importance of Higher Education to the parents	All teachers visited about 47 villages in the precinct of Deulgaon Raja and counselled the parents with respect to higher education, particularly about girls students
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Development Committee	29-Jul-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	30-Sep-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	As pert the government of Maharashtra rule the information of the college is filled online in the management information system profile. The information is filled as and when it is asked by the government. The information filled on the portal is thus analysed by IQAC and the management and the same is used for decision making with reference to the development of the institution. It is used to analyse how the functioning of the college is going on. The pros and cons of the institution are thus discussed in the meetings and efforts are always done to rectify the errors, to rule out the deficiencies and to

enhance the more positive sides. It also helps the institution to find the strength and weakness of the institution. The data provided for MIS is also used for self introspection with respect the courses in the colleges, number of students, number of teachers, the infrastructural facilities existed and to be increased. It also helps to keep an eye on the expenditure as far as the ability of the institution is concerned. It also helps for the allocation of the annual budget. The information is also shared with the teaching and the nonteaching staff in terms of the management of the various activities in the college. This information is also used to bring reforms in the general administration of the college and total quality management of the institution. Currently operational modules are 1) Institute Details 2)Courses 3) Curriuculum 4)Total approved and Filled Posts 5) Approved and Filled Positions Subject Wise 6)Details of Employees 7)Availability of Research Guides and Registered Students fort the Award of Ph. D. 8)Enrollment of Students in Programme 9) Minority Students Details 10)Physically Handicapped Students Enrollment 11) Students Availilng the Facilityof Scholarship/ Freeship 12) Physical Education Information 13) Availability of Study Materials at Higher Education Library 14) PH Students and Expenditure thereon 15) Turn of Programme 16) Break of Fees Received 17) Expenditure Status of Plan/ Non Plan Scheme

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The IQAC asks the teachers to prepare their plan in an academic diary. They are also provided with academic calendar in the beginning of the session and are asked to make their teaching and evaluation plan as per the academic calendar. The IQAC frequently conducts the meeting to review the teaching learning process, in this meeting the academic diaries are checked and students' attendance is also checked. More use of ICT tools is suggested to the teachers by preparing a systematic time table of it. Students' participation in teaching and learning activity is stressed on. The teaching activities are regularly followed in accordance with the academic calendar prepared by an IQAC. The

activities like class tests, group discussions, students' seminars and quiz contests are frequently conducted by each subject teacher. They keep the record of the same with them. Study tours and field visits are very often organized by the departments as a part of their teaching. The teachers undertake the various courses for updating their subject knowledge. The IQAC organizes workshop for teachers regarding teaching and learning activities. Students are given project. The methods like role playing, power point presentation, e-learning softwares, digital classrooms for internet and other web based activities are used for effective curriculum delivery. Students are given hands on training of apparatus, tools, computers and other ICT tools. Subject related charts are prepared and question banks for each subjects are prepared. The record of the same is kept by each teacher and is provided to see in the meeting of IQAC. Video lectures are also shown to the students with the help of You Tube Videos, besides video conferencing is also organized of some eminent lectures. All teachers have provided blogs with respect to their Subjects and the link of the same is provided to the students where he can see the subject related activities. The Edmodo Application is also used for the effective delivery of curriculum. The Science faculty teachers use the virtual labs. Besides the educational websites are also referred by all teachers. Students are provided with the e-books and e-notes. The IQAC at the end of every month collects the information about the unit taught by the teachers and the test conducted. There is a separate committee entitled ' Lectures Control Committee' working for the effective curriculum delivery as this committee manages the lectures of the absent teachers by requesting the other teachers to engage the lectures of the absent teachers. Regular feedback of the students is always taken with respect to the completion of curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
1) Human Values and Professional Ethics.	Nil	01/10/2018	90	To teach them the importance of human values and professional ethics.	Skills of behaving cordially with the people and follow the professional ethics.
2) Gender Equity	NIl	01/08/2018	90	To create the feeling of equality amongst them while working	Skill of dealing with the women with the feeling of equality
3) Communi cation Skills in English	Nil	01/09/2018	90	In every field English Comm unication is necessary.	Skills of communicatio n in English
4) Soft Skill Development	Nil	01/10/2018	90	To make them able for any kind of employment or entreneur	Skills like communi cation, leadership, taking decision,

					ship	dealing with the situation etc.
5) Environmental Studies	Nil	01/10/2018	90		To make them aware about environment issues	To develop the skills of environment conservation
6) Certificate Course in Tally	Nil	01/09/2018	90		To make them able in accounting	Skill of Accounting

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	1) Agricultural Science. 2) Construction Technology	01/08/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	225	50

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
1) Communication Skills in English	01/09/2018	25
2) Certificate Course in Human Values.	01/08/2018	50
3) Certificate Course in Environmental Studies.	01/09/2018	50
4) Certificate Course in Gender Equity	01/09/2018	50
5) Soft Skill Development	01/09/2018	50
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

BCom	1) Accounting and Auditing (Internship)	25
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedback collected from each stake holders are analysed by using the statistical method for every response in the feedback form. The positive and negative responses are counted. On the basis of this data the analysis is done. The analysis is uploaded on the institutional website and is also communicated with the teachers as well as with the management. The subject teachers as well as the concerned teachers are informed about the necessary improvement if any found in the feedback. The suggestions given by the stakeholders are also taken into consideration seriously and are forwarded to the concerned authority for further implementation. Regular follow up of the action taken on the feedback is always taken by the IQAC. The positive or good/excellent remarks or responses are also shared with the teachers and are felicitated on this issue. They are inspired more to work hard and to give best performance. The suggestions made for the development of the campus or any other infrastructural facility of the college are strictly observed and changes are made accordingly subject to the permission of the management as well as availability of funds. The stakeholders are communicated after the implementation of their suggestion.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	B.A.	480	345	345
BCom	B.Com.	360	171	171
BSc	B.Sc.	516	420	420
MA	English	160	12	12
MA	Marathi	160	48	48
MCom	M.Com.	160	61	61
BVoc	Agricultural Science	50	50	50
BVoc	Construction Technology	50	50	50
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	936	121	19	0	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
50	50	7	5	1	7

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The students have been divided with the batch of 20 per teacher. Every teacher mentors at least two batches of twenty students each. In this system the teacher mentor is always in contact with these students in and outside the classroom with respect to their difficulty in and outside the college premises. The doubts regarding the syllabus are usually discussed with these students by every teacher as per the time table prescribed for them. The time table in this regard is also prepared for the convenience of the teachers and the students. If found urgent the student is entertained apart from his regular time table. They are entertained during 1 P.M. to 2 P.M. by every teacher with respect to their academic difficulties. Besides if the student has any personal problems and if he wishes to share it with the teacher, he is helped by the teacher mentor. Sometimes it becomes necessary to visit his family members to meet out the problems hence the teacher mentor visits his/her parents and family members to discuss the same with them. This system is found more useful in terms of girls students as it is found useful to talk to the parents of girls who very often threaten their daughters to stop the education for minor reasons. Besides the teacher mentor is always ready to provide financial assistance to the students if found necessary and feasible to help him/her. The students are guided about their careers along with their ethics and discipline in the campus. The teacher mentor puts the problems of the students before all teachers or the Principal or management taking into consideration the nature of the problem of the students. The teacher mentor very often inspires the students for his/her every development and tries to make him/her safe and healthy in teh college premises. The teacher mentor makes the counselling of the students at every level. He is helped at the psychological level to make them able to face the situation. They are always boosted for their excellent activities and are given some reward for their success in their respective fields. This has really helped to create a good rapport between the teacher and the student. This has also created a feeling of affinity in the mind of the students about the institution where they have been taking their higher education. As a result they naturally pass on the same information to their successors with respect to the admissions in the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1057	19	1:56

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	17	0	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	00	Assistant Professor	00

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	Marathi	April 2018	31/03/2018	18/03/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has to follow the Examination and Evaluation methods of university like semester/annual examination and practical examination. The university has introduced the Semester for the first and second year of B.A. B.Com. The examinations of these classes, along with B.Sc. are conducted by the college as per the directions of the university. Besides the university internal evaluation, we conducted the tests, seminars, quiz competitions and group discussions and interactive sessions with the students. The absent students' parents are communicated for their ward's absentee. The facility of revaluation of answer sheets in examination or demanding Xerox copies of the answer books is also available at college as well as university level examinations and students are helped to fill the forms and are advised regarding sending the forms to the university. Online service is also available at the University portal. For all Classes the University provides the online question papers to the examination centres. The multiple choice questions are included in each subject for sixteen marks. Students are given the old question papers to solve and their answer sheets are checked by the concerned teachers and they are intimated their strengths and weaknesses

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of the session the Academic Calendar is prepared by IQAC as per the calendar given by the University. In this calendar the details are given about the semesters, winter and summer vacations, holidays, total working days and total teaching days to be maintained by every teacher. In this calendar the dates for examination are also mentioned. The IQAC provides the teachers with the tentative dates for the evaluation of the students. The teachers are asked to prepare their academic diaries as per the academic calendar and the same are checked in the meetings of IQAC. The Academic Calendar also consists of the days and dates of the extra curricular activities to be undertaken by every teacher and department. The academic calendar is useful for teachers to plan their academic activities. It is mandatory for every teacher to adhere to the academic calendar for their curricular and extra-curricular activities. The academic calendar helps the teachers to plan the teaching as per the days available in each semester. It also helps them to plan

extra lecture if necessary. The teachers regularly follow the academic calendar for the organization of cultural events in the college. The calendar helps the teaches to divide their curriculum month wise and day wise and can take the review of their teaching. The examinations and regular evaluation methods are strictly organized as per the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://svcdraja.org/forms/Academic/LearnOut.aspx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Nill	92	52	56.52
Nill	BCom	Nill	58	31	53.44
Nill	BSc	Nill	74	68	91.89
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://svcdraja.org/forms/FeedbackForm/student.aspx

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	01	College	27500	27500
Students Research Projects (Other than compulsory by the University)	02	College	60573	60573
Any Other (Specify)	01	Maharashtra State Commission for Women	550000	55000
Any Other (Specify)	01	IMPRESS	300000	225000
Minor Projects	240	Maharashtra State Commission for Women	300000	300000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Intellectual Property Rights	Motivation Cell for Research	26/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	01/07/2018	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Motivation Cell for Research	1) SPARK Innovation and Incubation Centre 2) SARJAN Innovation and Incubation Centre	Trust of the institution	1)Website Development	1) Practical Lab manual Module development for College website	10/09/2018
Motivation Cell for Research	1) SPARK Innovation and Incubation Centre 2) SARJAN Innovation and Incubation Centre	Trust of the institution	2) Vaibhav Ipper student of B.Sc(II)and Vikas Chandanshive student of B.Sc(I) Participated in Development invention incubation and entrepre neurship Competition organised by Sant Gadgebaba Amrawati University.	2) Project development for Animal I dentificatio n in Matlab	25/03/2019
Motivation Cell for Research	1) SPARK Innovation and Incubation Centre 2) SARJAN Innovation and	Trust of the institution	3) Accoun3) Accounting and Auditing	3) Accounting and and Auditing	15/02/2019

	Incubation Centre				

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Marathi	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	5	6.0
International	Marathi	5	5.5
International	Political Science	2	6
International	History	2	6.2
International	Commerce	6	5.5
International	Chemistry	4	5.5
International	Physics	2	6
International	Botany	4	5.5
International	Zoology	2	5.5
International	Maths	2	5.5

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	3
Marathi	2
Economics	1
Political Science	3
History	2
Commerce	3
Chemistry	1
Computer Science	2
Librarian	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations

"Development of secure Multimodal Biometric system for person identification using feature level fusion : Fp Iris " International Conference On	Dr. Rupali Telgad	Springer	2018	22		Shri Vyankatesh College Deulgaon Raja	38

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
"Development of secure Multimodal Biometric system for person identification using feature level fusion :	Dr. R.L.Telgad	Springer	2018	3	22	Shri Vyankatesh College Deulgaon Raja

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	20	0	0
Presented papers	0	9	1	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

1) Celebrated International Yoga Day	NCC/NSS	20	450
2) Participated in Blood Donation Camp as donor and volunteers.	NCC/NSS	20	150
3) Participated in cleanliness drive in the town.	NCC/NSS	20	250
4) Participated in the 'Voters' Day' Rally.	NCC/NSS	20	250
5) Participated in disaster management workshop	NCC/NSS	20	150
6) Worked as volunteers in the Palanquin Procession of Lord Balaji to maintain the discipline.	NCC/NSS	20	150
7) Organized ' Eco-friendly' Ganesh Idol making workshop for the schools and colleges in the town.	NCC/NSS	20	200
8) Distributed food to the pilgrims at free of cost at the time of Shri. Balaji Festival	NCC/NSS	20	100
9) Organized various social activities in the NSS special camp held at the adopted village.	NCC/NSS	20	100
10) Organized rally for Plastic Free campaign in the town	NCC/NSS	20	250
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachha Bharat Summer Internship	NSS	Swachha Bharat Summer Internship	20	150
Swachha Bharat Abhiyan	NSS/NCC	Swachha Bharat Abhiyan	20	500
Essay Competition on Gender Equity	Internal Complaint Committee	Essay Competition on Gender Equity	20	60
Cancer Awareness Programme	Dept. of Physical Education	Cancer Awareness Programme	20	200
Voters Awareness Rally	N.S.S	Voters Awareness Rally	20	250
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
1) One Day Workshop on Intellectual Property Rights.	100	College	1
2) State Level Poster and Power Point Presentation Competition for students	200	College	1
3) One Day State Level Workshop on ' Women Empowerment'	200	Maharashtra State Commission for Women	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Five Years	4) Industrial training to the students	4) Deshpande Brothers and Company,	12/09/2018	12/09/2019	50

		regarding Quality Control and Quality Assurance	Deulgaon Raja.			
Five Years	3) Internship Programme for graduate students in Pathology/Laboratory.	3) Shradha Clinical Laboratory, Deulgaon Raja	18/09/2018	18/09/2019	50
Fiver Years	2) Availing the Vocational Courses and Computer Courses to the students like	2) Sai Angara Computer and Typing Institute Deulgaon Raja.	03/08/2018	03/08/2019	50
Five Years	1) Internship for accounting and auditing for students	1) Anusaya Enterprises Ltd. Deulgaon Raja	10/08/2018	10/08/2019	20

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
1) Anusaya Enterprises Ltd. Deulgaon Raja	10/08/2018	1) Internship for auditing and Accounting, Skill Development	20
2) Sai Angara Computer and Typing Institute Deulgaon Raja	03/08/2018	2) Vocational Courses, Placements, Guest Lecutres, Workshops	50
3) Shradha Clinical Laboratory, Deulgaon Raja.	18/09/2018	3) Internship programme, guest lectures, field visits	50
4) Deshpande Brothers and Company, Deulgaon Raja	12/09/2018	4) Industrial Training, Visit, Internship Programme, Collaborative Project	50
5) Dankunwar Mahila Mahavidylaya Jalna.	01/04/2018	5) Faculty and Students Exchange, Guest Lectures	200

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4000000	2169887

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Existing
Laboratories	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
e-granthalaya	Fully	3	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5063	624174	297	38454	5360	662628
Reference Books	15492	1801754	138	42151	15630	1843905
e-Books	96000	20600	0	5900	96000	26500
Journals	62	135844	26	17809	88	153653
e-Journals	6000	20600	0	5900	6000	26500
CD & Video	84	15870	5	500	89	16370
Library Automation	1	0	0	0	1	0

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-

		is developed	content
Dr. Rupali Telgad	**Introduction to Artificial Intelligence**	**Moocs**	**17/01/2019**
Dr.Rupali Telgad	**Practical E lab Manual http://www.s vcdraja.org/forms/A cademic/Department/ Computer/programs.a spx**	**Institutuion**	**15/07/2018**

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	**55**	**37**	**55**	**55**	**0**	**8**	**7**	**20**	**3**
Added	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total	**55**	**37**	**55**	**55**	**0**	**8**	**7**	**20**	**3**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Media centre for recording the videos of lecture with Camera, Camera stand, lapel mic, Chroma Screen, sound system, Computer, Scanner and other facilities	https://scvdrajaeconomics.blogspot.com/
Media centre for recording the videos of lecture with Camera, Camera stand, lapel mic, Chroma Screen, sound system, Computer, Scanner and other facilities	https://svcdrajapoliticalscience.blogspot.com/
Media centre for recording the videos of lecture with Camera, Camera stand, lapel mic, Chroma Screen, sound system, Computer, Scanner and other facilities	https://svcdrajahistory.blogspot.com/
Media centre for recording the videos of lecture with Camera, Camera stand, lapel mic, Chroma Screen, sound system, Computer, Scanner and other facilities	https://svcdrajacommerce.blogspot.com/
Media centre for recording the videos of lecture with Camera, Camera stand, lapel mic, Chroma Screen, sound system, Computer, Scanner and other facilities	https://svcdeptchem.blogspot.com/
Media centre for recording the videos of lecture with Camera, Camera stand, lapel mic, Chroma Screen, sound system,	https://svcdrajamicrobiology.blogspot.com/

Computer, Scanner and other facilities	
Media centre for recording the videos of lecture with Camera, Camera stand, lapel mic, Chroma Screen, sound system, Computer, Scanner and other facilities	https://svcdrajaphysics.blogspot.com/
Media centre for recording the videos of lecture with Camera, Camera stand, lapel mic, Chroma Screen, sound system, Computer, Scanner and other facilities	https://svcdrajacomputer.blogspot.com/
Media centre for recording the videos of lecture with Camera, Camera stand, lapel mic, Chroma Screen, sound system, Computer, Scanner and other facilities	https://www.youtube.com/watch?v=da2ThoRMhEM
Media centre for recording the videos of lecture with Camera, Camera stand, lapel mic, Chroma Screen, sound system, Computer, Scanner and other facilities	https://svcdrajaenglish.blogspot.com/
Media centre for recording the videos of lecture with Camera, Camera stand, lapel mic, Chroma Screen, sound system, Computer, Scanner and other facilities	https://svcdrajamarathi.blogspot.com/
Media centre for recording the videos of lecture with Camera, Camera stand, lapel mic, Chroma Screen, sound system, Computer, Scanner and other facilities	https://svcdeptzoo.blogspot.com/
Media centre for recording the videos of lecture with Camera, Camera stand, lapel mic, Chroma Screen, sound system, Computer, Scanner and other facilities	https://svcdeptbot.blogspot.com/
Media centre for recording the videos of lecture with Camera, Camera stand, lapel mic, Chroma Screen, sound system, Computer, Scanner and other facilities	https://svcmathdraja.blogspot.com/
Media centre for recording the videos of lecture with Camera, Camera stand, lapel mic, Chroma Screen, sound system, Computer, Scanner and other facilities	http://svcdrajalibrary.blogspot.com/
Media centre for recording the videos of lecture with Camera, Camera stand, lapel mic, Chroma Screen, sound system, Computer, Scanner and other facilities	https://svcdrajasports.blogspot.com/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
671000	372948	400000	2436644

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

To maintain and utilize the physical, academic and support facilities we have formed the different committees to bring transparency as well as to decentralize the administration. We have a stock verification committee which keeps records of all the facilities available in the campus as well in each department. The responsibility of maintenance as well as utilization is of the concerned departments to whom the equipments are provided. Each department is having its own stock register in which the items in his /their possessions are verified by the head of the particular department. We have a separate repairing and maintenance committee. The equipments or facilities which are under repair are brought in to the notice of the repairing committee which calls the particular mechanic and the items are repaired. The report of the same is given to the Principal along with the bills to be sanctioned from him for repairing and maintaining. At the beginning and end of every session the stock verification committee verifies stock. The damage, loss or right off is also mentioned in the register. This process helps us to keep all facilities in working conditions, if any equipment is not functioning or is under repair is soon shown the concerned mechanic and get it repaired so that it is saved from going to the scrap. The responsibility of laboratory equipment is of the head of the particular department who keeps the update record of his laboratory in the stock register as well as in his log book. The librarian, physical education teacher are responsible for the equipments and facilities in their respective department. The heads of the particular department circulate the notices amongst the staff as well as the students for the utilization of the facilities in the campus. They also keep the record of its users in their register. The students are regularly made aware of the facilities available for them by the concerned teachers. The ICT based classrooms are used as per the time table prepared by the teacher in charge. The teachers follow the time table to conduct the lectures in the said halls.

http://www.svcdraja.org/forms/Administration/internalA.aspx

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Earn and Learn Scheme,Waiving off the College Fees Cash Prizes	166	1040046
Financial Support from Other Sources			
a) National	Government of India Scholarship	693	3373867
b)International	00	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
10)Workshop on Healthy Food and Diet	16/02/2019	500	Jethliya Hospital Jalna

9)Workshop on Stress Management	27/12/2018	500	Manas Hopital Jalna
8)Guidance Cell for Employment and Self Employment	01/07/2018	400	Shri Vyankatesh College Deulgaon Raja
7)Language Laboratory	01/07/2018	25	Shri Vyankatesh College Deulgaon Raja
6)Mentoring	25/06/2018	700	Shri Vyankatesh College Deulgaon Raja
5)Personal Counselling	01/01/2019	450	Patanjali Yog Samitee Jalna
4)Yoga Meditation	01/01/2019	500	Patanjali Yog Samitee Jalna
3)Bridge Course	01/07/2018	500	Shri.Vyankatesh College D.Raja
2)Remedial Coaching	01/08/2018	500	Shri Vyankatesh College D.Raja
1)Soft Skill Development	01/08/2018	50	Shri Vyankatesh College D. Raja

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Guidance Cell for Employment and Self Employment	400	400	19	19

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	0	0	00	300	19

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	4	B.A.	English	Shri Vyankatesh College D.Raja	M.A.English
2018	23	B.A.	Marathi	Shri Vyankatesh College Deulgaon Raja	M.A. Marathi
2018	1	B.A.	History	Matsyodari College Jalna	M.A.History
2018	4	B.A.	Political Science	Matsyodari Mahavidyalaya Jalna 1-Rajkunwar Mahvidyalay Dhanwat	M.A.Political Science
2018	7	B.A.	Economics	4- Matsyodari College Jalna 3- JES College Jalana	M.A.Economics
2018	4	B.A.	Geography	03- Matsyodari College Jalana 01- Dr..B.A.M.University Aurangabad	M.A.Geography
2018	29	B.Com.	Commerce	1- Nilaya ICATS Institute of Commerce Pune. 28-Shri Vyankatesh College Deulgaon Raja.	M.Com.
2018	3	B.Sc.	Physics	2- Dr.B.A. M.U.Aurangabad 1- JES College Jalna	M.Sc. Physics
2018	2	B.Sc.	Chemistry	1-	M.Sc.

| 2018 | 3 | B.Sc. | Botany | 03- Government Institute of Science Aurangabad | M.Sc. Botany |
| | | | | Jijamata College Buldana 1- Chhatrapati College Aurangabad | Chemistry |

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	21

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cyclothon	State	400
Kabaddi Tournament	University	500
Cricket Tournament	College	100
Badminton Matches	College	40

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Colour Coat Holder in Wrestling	National	1	0	00	Krushna Shelke
2018	Colour Coat Holder in Wrestling	National	1	0	00	Bharat Kale

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students Council actively participated in all academic, curricular, co-curricular and extra-curricular activities organized in the college. The students council organized a ' Teachers' Day' function on 5th September in which the teachers were felicitated by the students. In the same function a teacher was interviewed by the students regarding his achievement. A guest lecture of a District Level Ideal Teacher Award winner was also organized to

inspire the teachers and the students. The students' council met very often during the year for the organization of different activities in the college. The students' council cooperate to maintain the discipline and to keep the college campus amicable and also worked as the volunteers in many activities. Students are given representation on the various committees formed for the internal administration of the college viz.IQAC, NSS, NCC, Students Council, Students Grievance Redressal Cell, Internal Complaints Committee for women, Anti Ragging Committee, College Programme and Cultural Committee, Sports Committee , College Annual Magazine Committee etc. During the regular meetings of the above committees the students were invited to attend the meetings and their opinions were also taken in to consideration with respect to the activities to be undertaken by each committee. The students were being involved in the maximum activities organized in the college during the year. They are supposed to be the role models for the students so far as their conduct is concerned.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

• To keep a roster of all Alumni of college and their pertinent data. • To maintain the updated and current information of all alumni. • To encourage, foster and promote close relation among the alumni themselves. • To provide a forum for the alumni for exchange of ideas on Academic, Cultural and Social issues of the day by organizing and coordinating reunion activities of the alumni. • To undertake various educational and social activities with the joint efforts of Shri Vyankatesh college and the alumni. • To inculcate the feeling of fraternity and communal harmony amongst the former students of the college and to enhance the development status of society with the active participation of the alumni. • To encourage the former students for entrepreneurships with the technical and other facilities available with the college and the alumni. • To create quality in the field of higher education with the active participation of the alumni. • To create and maintain healthy relationships with the various industries and to utilize these relationships for the betterment of former as well as present students. • To assist and support the efforts of Shri Vyankatesh College in obtaining the funds for development. • To create small scale business and industries for the creation of employment and development of campus and to erect the capital for the same. • To organize symposiums and meets with the active participation of the alumni and to contribute for the development of the higher education. • To establish incubation center and entrepreneurship cell through the alumni. • To mobilize financial resources for the mobility of various activities in compliance with the objectives of association. Along with the above objective the alumni regularly meet and contribute their views for the development of the college. They very often provide their feedback on the various aspects of development. They are also invited by IQAC for meeting to seek their guidance for policy making. This year hundred students have enrolled their name in the alumni and contributed 118000 for the development of the college. The college always appreciates their contribution by organizing function for them at the end of the session. In the meeting of alumni they are felicitated and they are given the detailed information about the activities going on in the college as well as details about the achievement of the students and college is also make known to them. They are shown the physical as well as the academic facility available to the students in the college. This year the alumni have decided to contribute financially to purchase an RO plant for the availability of pure water in the complete campus. The alumni have created their What App group on which they share their ideas with respect to the college the secretary of the association is Dr. V.R.Bansile who is an Assistant Professor of our college as well as an

ex students of our college hence he is also involved in the group as a representative of the college.

5.4.2 – No. of enrolled Alumni:
100

5.4.3 – Alumni contribution during the year (in Rupees) :
118000

5.4.4 – Meetings/activities organized by Alumni Association :
04

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has formed fifty committees for the internal administration of the college as well as for the decentralization of the work. To mention the two practices of decentralization and participative management of the institution one of them can be mentioned as 'Local Admission Committee'. In this committee all teachers are involved. There is a chief/coordinator of this committee who mentors the entire process of the committee. This committee runs for about three months viz. June, July and August. Under this committee in the beginning of the session the committee members visit the nearby villages and state the importance of higher education to the people in rural area especially about the girls' education. While stating the importance of higher education they are also told the career options available for their wards after higher education. While making the round of the villages one group of teachers is always present in the college till morning to evening to help the students and parents coming to the college to seek information or admission in the college. The local admission committee helps the student to choose the faculty or subject. They are told the prospects of these subjects for their future. Besides they are also guided about the competitive examinations. This committee checks the admission forms of the students and guide them about any discrepancy. Daily report of the same is kept about how many students checked their form of the particular classes. In the evening the daily committee submits the report to the Principal by which the Principal get the idea about the admitted students. This committee helps especially to the scholarship holder student to accumulate the relevant documents so that he should not be deprived of the scholarship. The teacher in charge daily submits the report of the admission committee to the Principal about the villages visits of the teachers as well as the admission process in the college. As it may be hectic to the Principal to entertain the entire students during the admission process or the students don't dare to see directly to the Principal regarding their queries the teachers in charge of the local admission committee helps the students regarding their queries about admissions. This practice has really helped a lot for the smooth administration of the college. While describing the another practice of decentralization it can be mentioned as 'Building and Construction Committee and Purchasing Committee'. There are various types of construction going on in the college since last few years. Many time it is not possible for the Principal always due to his busy schedule to pay attention to the building and construction sites the Principal has given the rights to this committee to mentor this process of construction. Before that the meeting of this committee is held with the Principal and the Principal with the unanimous decision taken in the committee undertake the construction/ renovation work going on in the college. Every newly added items in the college is discussed with the concerned

committee. Moreover if

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college has started the B.Voc. Programme since the current year. The curriculum of this programme is prepared by the Board of Studies formed by the college of the expertise related to the courses run under this programme. The college has also started the bridge course for all subjects and the syllabus of the same is also prepared by the concerned teachers. The syllabus for the short terms courses run by the college is also prepared by the college with the help of the expertise. However the syllabus which is taught for the Arts, Commerce and Science faculty is prepared by the Board of Studies formed in University. Our Principal had been the chairman of board of studies in Marathi, hence he participated in the process of curriculum development as a Chairman of the Board of Studies in Marathi for the undergraduate classes as well as for PG. classes. The rest of the teachers suggested the reforms in the syllabus of their respective departments by sending the suggestions to the Chairman of the Board of Studies in their respective subject through the Principal of our college. The syllabus for the value added courses is also prepared by the college.
Teaching and Learning	For teaching and learning, teachers are always encouraged to use ICT. They are made available various types of equipments viz. projector, CD/DVDs, ICT Classrooms etc. A separate time table is also prepared for the use of digital classroom having the internet facilities so that it can be availed by each teacher. Reference books and text books for all subjects as per the syllabus are purchased. Teachers are allowed to organize guest lectures under their departments. Teachers are inspired to attend the refresher and orientation courses. They are also encouraged to undergo the online

	courses organized by MOOCS/SWAYAM. Teachers are allowed and permitted to attend the seminars/conferences on Pedagogy. The college has also organized a University level workshop on Pedagogical Techniques and Microteaching for the teachers in the jurisdiction of SGBAU Amravati. The teacher who attended the courses on innovative teaching methods is asked to conduct the workshop for the faculty in the college. The teachers are asked to prepare their e-content and blogs for the convenience of the students. Remedial classes are asked to conduct for the slow as well as advanced learners. Teachers are also advised to start the bridge courses for the newcomers. Funds have been provided for co-curricular activities organized for the teaching and learning purposes.
Examination and Evaluation	The college follow the pattern for examination as suggested by the SGBAU Amravati. Since there is a semester system for all faculties there are two examinations during the year. Besides to give more practice to the students the college organized the periodic tests under each subject for the students. The institution asked to organize seminars, group discussions and quiz contest for the students. The teachers are advised to bring into the notice of the students their strengths and weakness with respect to their learning. The students are examined during their seminars, group discussions and quiz contest and are guided accordingly. The institution has made available adequate stationary for the examination and evaluation of the students. Mock interviews of the students are also asked to conduct. The institution has provided adequate halls for examination along with the basic facilities. The marks of the tests of the students are displayed in the showcase of the college. Students are frequently encouraged for the examinations by conducting a workshop before actual examinations. In this workshop they are guided on the methods of solving the question paper, writing skill and time management. The students are given quiz on the blogs of the departments.
Research and Development	The institution encourages the

	'Motivation Cell for Research' established in the college to promote the research culture amongst the teachers and the students. The institution allocated special budgets for the activities to be conducted like workshops, seminars and research competitions during the year. The institution encouraged the teacher to attend the national and international level seminars and conferences and to submit their papers therein. The institution also encouraged the teachers to organize the Power Point Presentation and Poster Presentation Competition for the students at state level. The institution encouraged for the incubation centre and the activities thereof. The funds were also sanctioned by the institution to purchase new books for the library with respect to the research. The institution encouraged to organize a workshop on 'Intellectual Property Rights' in the college. The institution encouraged the teachers to publish their research papers in National and International level journals and to publish their books. The teachers and the students outshining in the research activities are felicitated by the institution. The institution gave the letters of appreciation to such teachers and students. There are five research guides and research centres in the college with the support of the institution and eleven students are pursuing Ph.D. under these centres. These centres run the Pre Ph.D. course for the research students in the college which is encouraged by the institution and the necessary facilities are also provided for research by the institution.
Library, ICT and Physical Infrastructure / Instrumentation	The institution allocated adequate budget for the development of library, ICT facilities as well as physical infrastructure in the college. During this year with the permission and support of the institution the new library building of 5500 sq.ft. is constructed and very soon the old library is going to be shifted in the new library building which comprises new and big separate reading room for the girls taking into consideration the growing number of students in the college especially girls. This building

	will also comprise of more computers for students for their research purpose and it is equipped with CC TV cameras for the security and discipline purpose. It has also a separate reading room for teachers and boys with ample facilities. In the library more books for all subjects are also purchased as per the demand of the teachers. The institution also purchased more ICT equipments for teaching and learning activities. The website of the college is newly prepared taking into consideration the requirement of the college with respect to the modern times. The institution has prepared its website comprising all types of information and as per the requirement of the NAAC. The institution has constructed the well equipped auditorium of 5000 sq. ft. With ICT equipments and acoustic treatment. The institution has also renovated the seminar hall of the college with acoustic treatment and ICT tools. The institution has completed the work of wall compound around the college building within thirteen acres. The institution has renovated the premises of the college.
Human Resource Management	? Human Resource Management The institution is quite careful in human resource management. While working on this issue the institution stressed on the decentralization of work. Maximum work is distributed amongst the teachers and is monitored by the Principal. The various committees are formed to work for different activities. The teachers are allotted the responsibilities of the particular work and they are asked to submit the report thereon. This has helped for the smooth functioning of the college work. The deficit of the teaching faculty is solved by appointing the teachers on clock hour basis. The labours are also frequently hired for the maintenance of the campus. The teachers are allotted the responsibilities avoiding the overtaxing of the work. The non teaching staff is supported by the contractual workers if necessary. The deficit caused by the superannuation of the employees is also solved by appointing the persons on the contractual basis by the institution. The teachers are allotted the

	responsibilities taking into consideration their efficiency in the given work and their interest. The teaching and nonteaching staff is sent to attend the training and the institution also organized training for the staff at the institutional level. Various welfare schemes are also provided for the staff. The periods of the absent teachers are conducted by other subject teachers during his/her absentia. Two teachers are nominated as an in charge Principal in absentia of Principal. ? Industry Interaction / Collaboration The institution has always encouraged the teaching for industry interaction and collaborations with different industries and institutions. The institution has helped to make MOUs with different institutes and industries. The institute had a talk to the top officials of the companies/institutes with respect to the collaboration and linkages. The institute has provided adequate financial support for the said activities. An active MOU for three and five years is made with the institutions and companies for various purposes like internships, field visits, faculty and students exchange and guest lectures. The institute had been quite positive in developing relations with the companies and other educational institutes for the academic purposes. There are six active MOUs made during the year with active support of the institution.
Admission of Students	The institution had been quite careful about the admission of the students. The admissions are given on the first come first serve basis. The norms of the category are also observed while giving the admissions. The institution has formed two separate committees with respect to the admission of the students. The committee entitled 'Motivation for Higher Education to students' works for the campaign of the higher education amongst the students particularly in rural area especially to arouse the interest about higher education in the minds of the parents of the girls. They are given information about the courses available in the college along with the personal counselling. The second committee entitled ' Local Admission

	Committee' is divided amongst all teachers which works daily soon after the session is started. This committee guides the students for the courses and subjects and about their scholarship forms. Personal counselling is also done by this committee. A team of two teachers works every day since 10.30 A.M. to 4.30 P.M. in the evening for the counselling of the students. The needy students' admission fees is waived off by the institution. The institution is very careful about the scholarship of the students as they are helped to fill the scholarship forms through online mode in the college. Care is always taken that no student should be left from scholarship, hence they are very often contacted to fulfil the required formalities of the scholarship forms. The institution charged minimum fees of Rs. Three Hundred only at the time of admission which did not seem a burden to the students while seeking admission in the college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	The admissions of the students are done on the first come first serve basis by observing the rules of category. The prospectus of the college is also available on the website of the college. The Prospectus comprises of all rules and regulations with respect to the admissions of the students. The admissions are made with the help of soft ware, office automation. The students are given computerised bona fide certificates as well as transfer certificates. The daily report of the admission is generated online for the information of Principal. The computers in the office are connected with LAN for the convenience of all clerks. The information of the students can be viewed at any counter. Besides the scholarship forms of the students are filled online in the college. Their information is furnished by the online process. The students are supported financially for the admissions by waiving off their fees if they are proved financially weak. They are also provided other facilities at free of cost.

Examination	The examinations are conducted as per the pattern decided by SGBAU Amravati. There was a semester system for all classes excluding B.A.III and B.Com. III year this year. The institution has provided adequate infrastructural facilities for the conduction of examinations. The institution has provided a separate room for examination section comprising the facility of strong room for questions papers, Xerox machine for printing the question papers as the question papers are sent online by the university 45 minutes before the commencement of papers. The institution has also provided separate generator in case of power failure. The institution has provided two separate PCs with the necessary soft ware with the high speed internet connection facilities. At the time of Home Examinations the institution has provided separate room for valuations of papers. The institution has also provided other equipments like cupboards, racks, tables, chairs etc. at the adequate level to conduct the examinations. The grievances of the students are instantly solved by helping them to fill online their applications. The institution has nominated a coordinator for this purpose. The students are sent messages on their mobile phones regarding the updates of the examinations like filling of the examination forms, last dates, examination fees etc.
Planning and Development	The institution in the very beginning of the session prepares its development plan and the same is put in the meeting of the management and the staff. The institution has its update website through which the planning and the development are well intimated to the stakeholders. The institution has formed the various committees for the development of the college. They are asked to maintain their minutes of the meeting held during the year. The Principal prepares the draft of the work to be done during the year and the same is sanctioned from the Hon. Chairman. The correspondence in this regard is always done through an email. Hon. Chairman is very frequently informed about the development going on in the college through email.

Administration	The administration has become convenient due to the installation of the CCTV Cameras in every corner of the college campus. The footages of the cameras are checked if necessary. The institution has formed the Whats App group of the employees through which the notices and circulars are posted. The notices are also posted on the website of the college and students are insisted to be in touch with the college website for latest notifications. The emergency information is also sent through messages to the students on their mobile phones. The teachers are also sent the information or the concerned letters on their emails by the Principal or the office.
Finance and Accounts	All finance and accounts are maintained with the help of computer. Paperless method is adopted in accounts and finance. The software like Tally is used for accounting. Amount is also sent with the facility of NEFT or RTGS to concerned authority whenever necessary. All salary and non-salary accounts are maintained in an online mode. The remuneration of the teachers for various purposes is also deposited by online transfer. The annual audit is also maintained through computers. The salary bills are also submitted online with the help of sevarth system.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	00	00	00	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	1) Workshop	1) Workshop	26/10/2018	26/10/2018	100	25

	on Intellectual Property Rights 2) Workshop on Pedagogical	for Nonteaching staff on new automation software				
2019	2) Workshop on Pedagogical Techniques- Microteaching	2) Workshop for nonteaching staff on new Scholarship Portal	18/01/2019	18/01/2019	120	24
2019	3) Workshop on Human Values	3) Workshop for nonteaching staff on online examination records entry.	01/03/2019	01/03/2019	105	30
2018	4) Workshop on Teaching Technique through ICT	Nill	22/12/2018	22/12/2018	120	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Course	1	25/06/2018	21/07/2018	27
Refresher Course	1	19/06/2018	09/07/2018	21
Online Refresher Course	1	01/11/2018	28/02/2019	58
Online Refresher Course	1	01/11/2018	28/02/2019	58
Online Refresher Course	1	01/11/2018	28/02/2019	58
Online Refresher	1	01/11/2018	28/02/2019	58

Course				
Refresher Course	1	25/06/2018	14/07/2018	20
Refresher Course	1	19/06/2018	09/07/2018	21
Refresher Course	1	14/11/2018	04/12/2018	30

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Cooperative credit Society Group Insurance Best Teacher award First Aid Health check up camp Ambulance Service Emergency Blood Supply Medical Reimbursement claim Cooperative credit Society Group Insurance Medical Reimbursement claim Ambulance Service First Aid Health check up camp Emergency Blood supply Best Employee award.	Cooperative credit Society Group Insurance Best Teacher award First Aid Health check up camp Ambulance Service Emergency Blood Supply Medical Reimbursement claim Cooperative credit Society Group Insurance Medical Reimbursement claim Ambulance Service First Aid Health check up camp Emergency Blood supply Best Employee award.	Students' Aid Fund Students' insurance Scholarships, freeships, EBC, PTC concessions. Health check up camp Earn and learn scheme Students facility centre Cash prizes to meritorious students Best library user award Emergency blood supply Ambulance Service Rs. 5000/- to gold medallist by the concerned subject teacher NSS NCC

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has formed the separate committee for financial audits. The internal audit is checked by the internal audit committee comprising the teachers of commerce faculty. They check the audit twice in a year. They check the cashbooks, ledgers and vouchers as well as the budget allocation. The discrepancies if any are soon brought into the notice of the superintendent and the Principal and the corrections are made accordingly. Suggestions are also given to the superintendent with respect to the audit. The stock books are also verified at the time of internal audit. When the internal audit committee is satisfied with the financial audit prepared by the office it is sent for the external audit to the chartered accountant. The errors, found by the auditor are soon rectified. The audit is also kept in the meeting of the management and gets it sanctioned from the officer bearers.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

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6.4.3 – Total corpus fund generated				
5910				

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Yash Consulting Services Solapur	Yes	IQAC
Administrative	Yes	Khushal Golani and Co. Chikhli	Yes	Internal Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- A meeting is conducted of parents by IQAC and they are communicated the latest development of the college along with the additional facilities introduced this year like the ongoing construction of an auditorium of 5000 sq. Ft., the wall compound and the sports facilities added this year etc. • The results of their wards were also communicated to the parents. • They were requested to pay attention to the progress as well as study of their wards. • They were also advised to communicate with their children with respect to the college activities. • Parents were also informed about the opportunities of higher education for their wards after completing education from this institution. • They were requested to continue the education of their girls after completion of their graduation. • Their feedbacks are also taken and the suggestions made by them are considered for college development. They are pleased to see the various infrastructural development of the college.

6.5.3 – Development programmes for support staff (at least three)

6.5.3 Development programmes for support staff (at least three) 1) The Workshop for Nonteaching staff on new automation software was organized. 2) Workshop for nonteaching staff on new Scholarship Portal was organized. 3) Workshop for nonteaching staff on online examination records entry was organized. 4) Workshop on Stress Management was organized for the support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) The faculty has published about 250 research paper in Peer Reviewed and Impact Factor and UGC listed journals. 2) Seven teachers have published their books. 3) Three teachers have completed their Ph.D. 4) Three teachers have been awarded supervisorship of Ph.D. by SGBAU Amravati. 5) The college has constructed a well furnished auditorium and a well furnished library taking into consideration the growing strength of the students. 6) The college is awarded the State Level and University Level 'Environment Award'. 7) The college is awarded 'Swarchh Bharat Abhiyan' award consecutively for four times by SGBAU Amravati. 8) The college has been sanctioned five research centre of M.Phil. and Ph.D. 9) The college is awarded with the 'Best NSS Unit' and 'Best NSS Programme Officer' awards at University and State Level. 10) The college organized six national level seminars and conferences under different departments. 11) All departments have made their MOUs with different institutions, industries and departments of the universities. 12) The college is engulfed with a huge wall compound for the campus of 13 acres. 13) The cadets of NCC and the volunteers of NSS have participated at the State and the

National events like Thal Sena Camp, RDC Parade at New Delhi. 14) A student of B.A. III year achieved a Gold Medal in Political Science Subject in SGBAU Amravati in the summer examination 2018. 15) The college has been preparing the nursery of ten thousand plants every year since last three years and has been donating the plants at free of cost to the various government and non government institutions, and schools and colleges in and around the town. 16) The college has updated its website in compliance with the new accreditation framework of NAAC. 17) The college is entirely secured with CC TV cameras. 18) Maximum classes are equipped with ICT equipments. 19) The college has installed an RO plant for the drinking water facility for students donated by the alumni. 20) The college has started bridge courses and certificate courses for various subjects.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	• The IQAC conducted the workshop on Intellectual Property Rights.	26/10/2018	26/10/2018	26/10/2018	150
2019	• The IQAC conducted University level workshop on 'Pedagogical Techniques-Micro Teaching.	18/01/2019	18/01/2019	18/01/2019	100
2019	• The IQAC conducted the workshop on 'Students and Human Values'.	01/03/2019	01/03/2019	01/03/2019	120
2018	• The IQAC suggested to conduct the 'Bridge Course' and Short Term Course for the students.	01/07/2018	01/07/2018	01/07/2018	400
2018	• The IQAC	13/06/2018	13/06/2018	30/06/2018	20

	promoted the activity of Parents Visit in the beginning of the session to state the importance of Higher Education to the parents.				
2018	• The IQAC contributed to conduct the State Level Seminar on 'Women Empowerment' funded by the State Commission of Women' in Maharashtra.	28/11/2018	28/11/2018	28/11/2018	150
2019	• The IQAC suggested to organize the State Level Poster and Power Point Presentation under the , Chemistry, Botany, Zoology, and Computer Science Department	30/01/2019	30/01/2019	30/01/2019	330
2019	• The IQAC suggested to organize a State Level Poster and Power Point Presentation under the discipline of Arts, Languages, Commerce and Life Sciences.	13/02/2019	13/02/2019	13/02/2019	300
2018	• The IQAC organized a workshop on 'Study	27/12/2018	27/12/2018	27/12/2018	325

Skills and Stress Management' in collabora tion with the department of Sports in the college					

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
1) Certificate Course in Gender Equity	01/08/2018	31/10/2018	40	10
2) Orientation Programme for Girl Students	28/08/2018	28/11/2018	250	150
3) State Level Workshop on Women Empowerment	28/11/2018	28/11/2018	250	150
4) One Day Workshop on Self Defence for Girls.	26/12/2018	26/12/2018	200	0
5) Guest Lecture on Gender Equity on the occasion of Savitribai Phule birth anniversary	03/01/2019	03/01/2019	200	100
6). One Day Workshop on information about Indian Penal Code for girls.	08/03/2019	08/03/2019	200	150
7) Essay Competition on Gender Equity	16/03/2019	16/03/2019	60	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college has worked in the following way for environmental consciousness and sustaibility. Replacing Fluorescent Tube Lights (FTL) with LED Tube Lights The 40W FTLs can be replaced with the LED tube lights 16 W. Calculations are done for the 8 hours working: Power consumption by one FTL 40 W/ Tube Light Equivalent LED tube light 16 W/ Tube Light Savings in power 24 W/ Tube Light Yearly operating hours 8 h/day x 365 2920h/year/ Tube Light Yearly savings 2920 x 24 W 70 kWh/year/Tube Light Average Cost of electricity Rs. 9/ kWh Saving 70 kWh x 9 Rs. 630/ year/ tube light Approximate investment on single LED Tube lights Rs.630 Number of Tube Lights to be replaced 15 Total Yearly Saving 15 x 630 Rs. 9450/year Total Investment 15 x Rs. 300 Rs.4500 Energy Conservation ? Use of LED lights ? In non reading non working areas reduced lighting is used ? Lights switched off immediately when not required ? Computers, printers which are not in use are closed down and disconnected at the end of the day ? Electronic equipments are shut off during non working hours. ? Unit settings for all ACs are at 22-24. C ? Faculty have been deputed to check the wastage of electrical energy by ensuring that fans and lights should not run in unoccupied classrooms and laboratories. ? All classrooms and labs to have display messages regarding optimum use of electrical appliances in the room like lights, fans, computers, projectors. ? All projectors to be kept OFF or in idle mode if there will be no presentation slides. Solar panel light in campus: Number -05 Power -12W Each light run 10hr per day 12W x 10hr 120W/per day 120W x 30 3600W per month 3600W x 12 43.2kWh per year So, as number of solar light is 5 43.2 x 5 216 kW (Unit) Besides the college campus is lush green with about 1000 trees of various types. The college has created a nursery of 10000 plants out of which some are distributed amongst the government offices and private institutions and some are planted in the college campus. Botanical garden is also developed with medicinal plants.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	13/06/2018	17	1) Village visits for counselling of	1) Awareness regarding Higher	125

2018	1	1	30/08/2018	01	2) Blood Donation camp	2) Importance of Blood Donation.	275
2019	1	1	06/01/2019	08	3) Tree Plantation on hilly area.	3) Scarcity of water/ rain and importance of tree plantation.	125
2018	1	1	30/08/2018	01	4) Free Plant/Saplings Distribution	4) Importance of Tree Plantation	55
2018	1	1	01/08/2018	15	5) Swachha Bharat Abhiyan	5) Importance of cleanliness	220

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Professional Ethics for teachers, non teaching staff and students.	01/07/2018	The code of conduct is also published at the institutional website along with the hard copy. Each and every stakeholder is advised to abide to the code of conduct decided for them. In the beginning of the session an oath is given to the students and teachers and non teaching staff regarding the follow up of the code of conduct prescribed for them in the form of professional ethics. The person found not following the same is reminded of the same and if found consistently breaching the same is warned in the form of letter. The orientation course for the students is organized in the beginning of the session in which students are acquainted with the code

		of conduct. The other stakeholders are also reminded of the same very often through various activities.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
1) Certificate course in ' Value Education and Professional Ethics'	01/01/2019	28/02/2019	50
2) Workshop on 'Students and Human Values.	01/03/2019	01/03/2019	50
3) Guest lectures on 'Universal Values'	12/01/2019	12/01/2019	50
4) Celebration of various days, birth anniversaries of great persons and observance of death anniversary of great persons.	01/07/2018	30/04/2019	50
5) Certificate course in Social Integrity and Communal Harmony.	01/08/2018	31/10/2018	50
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) This year the college is in receipt of the first prize at regional level and second prize at state level for environment conservation due to the active work of the environment conservation committee in the college. 2) The college has prepared nursery in the college campus and freely distributed the plants to the government offices and schools and colleges in the town. The college planted more trees in the campus this year. 3) The unhealthy trees are rejuvenated by using chemicals. 4) Micronutrients were supplied after every two months under the guidance of expertise. 5) Trees are adopted by the students, hence they are watered regularly and due care is also taken time to time. 6) Plastic things are prohibited in the campus. The campus is made plastic free. 7) The waste material is disposed in the ditch prepared separately for it. 8) Green audit is prepared at the end of every academic year. 9) Solar lamps are installed in the major corners of the college campus. 10) LED bulbs and tube lights are installed for energy conservation. 11) Orientation and awareness programmes are organized on environment conservation for the awareness of the students and the staff.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Practice 1) Resources Generation and Management in Library Library and Information Services of Higher Education institutions play a central role

in enhancing the quality of academic and research environment. Library is the turning point of support for the entire range of academic activities on an educational campus. In today's high-tech learning environment, the library as a learning resource is taking up increasingly more academic space and time in the life of a learner. In times ahead, this will be even more so. Library and Information System Management is the basic and core activity which helps the user community in identifying and accessing knowledge resources in an academic institution. It also comprises the activities performed in relation to the development of vision, mission, goals and policies of the library, working hours, stock verification methods, copyright issues, membership, budgeting and reporting, resource mobilization, technical processing methods, manpower development, basic amenities and facilities as well as collection development management or information resources development, technical services, information services generation, technological, legal and copy right issues, to name a few. Collection, Development, Management and Information Services Generation are two important functions of Library. However, collection or Information Sources Development should be based on sound policies and programs. Therefore, there is a need for the formulation of Collection Development Policy which takes in to consideration factors, such as users and their informational requirements, subject boundaries to be covered by the information sources. 2) Objectives of the Practice 1. To provide facilities of the learning resources center (Library) to outsiders. 2. To ensure optional use of the collection and services. 3. To generate additional financial resources to the learning resources Center and thereby to increase the number of services as well as user satisfaction 4) To avail the use of web/ online resources to the students, faculty and researchers. 5) Development of hybrid library with the acquisition of digital collection with the print collection 7) To make awareness among the students on the latest books available in their subjects 8) To focus on collection development in different formats and to organize the collection in ideal way. 9) To maintain CD/DVD collection using CD server to access the content. 10) To provide guidance on accessing electronic databases (infonet) to faculty and scholars. 11)To provide online access to globally generated information to the students and researchers . 12)To provide practical training in the different sections of the library to library and information science students and thereby get a clear understanding of library mechanics 13) To separate the less used collection and shift to the compact shelving. 14) The goal is to make awareness among the students on the latest books available in their subjects. 15) To provide uninterrupted reading facilities to the users in a conducive atmosphere. 16) To gather feedback on the use of facilities and services. To enable to assess/ increase the quality of services delivered by the library. 17) To attract more students to visit the library and use the resources. 18) To provide online access to globally generated information to the students and researchers 3) The Context Generation, Collection and Management of library sources are important and interrelated functions that facilitate the transmission of the right information to the right user at the right time. Collection or Information Sources Development is based on the various activities undertaken by the library. Therefore, there is a need for the formulation of Collection and Development Policy which takes in to consideration factors, such as users and their informational requirements, subject boundaries to be covered by the information sources, documentary and non-documentary sources to be covered, priorities and limitations, methods of procurement, type of materials , governing the selection like forms of materials to be collected or excluded, languages and geographical areas to be covered, chronological period to be covered or excluded, extent of duplication of materials, and methods of procurement. Despite technology is changing, it is important how we collect, store and access materials. Future for libraries therefore lies in a policy of access rather than ownership, as most material will be in electronic form in future and due to economic grounds. This best

practice in collection and development would include a well defined Collection Development and Management policy that ensures access to every study material. In the context of Library and Information Services (LIS), the library/information center should provide appropriate services geared to the different requirements of different user groups' students, teachers, researchers, etc in the academic libraries. In addition, technology will shape users' expectations whose demand will increase 4) The Practice • We focused on collecting and accessing the materials in digital formats together with the printed format. Development of hybrid library with the acquisition of digital collection with the print collection is our aim. • A set of reputed book publishers and distributors are invited to display the recent books in the exhibition in the college. Recent catalogues are ordered from the publishers for new books. • Large numbers of resources are available in the Web and students need to be provided with the required facility to access the same. Hence a browsing unit with five computers with Internet connectivity is created for free use by the students during working hours. Librarian and senior faculty members are guiding them in searching the relevant topics and also taking printouts • Book donation scheme is also announced. The people who have unused books at their home can donate their books to the library. They are given appreciation letter for the same. • The facility of OPAC is functioning well in the Library through which the library users find it easy to find the books they required. • The process of separating less used collection is done with the help of circulation data and the suggestions of Faculty and Students. These less used books are being stored in the compact storage unit. • The outsiders are encouraged to read books by offering them the membership of the library at the minimum fees. They are provided with the basic library facilities like reading room and internet facilities. • User feedback is collected on all aspects of library services formally through suggestion box, feedback forms and library services evaluation forms. Appropriate actions are initiated regularly on the suggestion received from the users. • Book recommendations boxes are also kept at stack room users are encouraged to recommend books for additions to the library. Necessary action is then initiated and user is kept informed. • Data on the Library users is gathered through visitor register maintained in the library. Usage data is compiled through circulation of library items. Based on the above data and the observations of the librarian one best user award are given to the student who has made maximum use of the library. Cash/book in the form of award is given to best user from the each discipline. 5) Evidence of Success:- Problems Encountered and Resources Required While working for the above practice there was a problem of space in the library. It was also difficult to sort out the unused books. Compact Storage furniture, necessary building/ Space are required for the above practice. Therefore the college has been constructing new Library building to meet the above requirement. The unused books were sorted out. The resources in the library are increased and can be found easily by the readers. The management in the library is improved and affected on the number of users in the library. Various types of resources are used by the users for their study as well as research purpose. The interest of the students in research activities is found to be increased. Students have started participating in research activities. It also gained their confidence in finding information about different issues. Students are able to access books easily without facing problems. Best Practice 2 (2018-2019) 1) WATER AND WASTE MANAGEMENT Water is essential for all life and is important for health, spiritual needs, comfort, livelihood and the world's ecosystems. Climate change, population growth, intensified agricultural production and increased abstractions are some of the pressures acting on the availability of water on a changing planet. An integrated approach is therefore required in water management between different sectors to achieve future action on water and sustainable development. Water Management is important since it helps determine future Irrigation expectations. Water management is the management of water

resources under set policies and regulations. Water, once an abundant natural resource, is becoming a more valuable commodity due to droughts and overuse. Water resource management is the activity of planning, developing, distributing and managing the optimum use of water resources. Waste management is equally important preventing pollution and ecological degradation securing ecologically sustainable development while promoting justifiable economic and social promoting and ensuring the effective delivery of waste services. It is important to protect health, well-being and the environment by providing reasonable measures for minimizing the consumption of natural resources, avoiding and minimizing the generation of waste,reducing, re-using, recycling and recovering wastetreating and safely disposing of waste as

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

This year the institution stressed more upon the research activities along with the teaching and learning activities of the teachers and the students. The vision of the institution is to imbibe the culture of research among the teachers and students in this campus. The institution has given much priority to the research activity since the previous accreditation. The research area is also decided as per the need of this area and need of the society. The committee which is formed for research activities has been asked to undertake various activities during the year under the 'Research and Motivation Cell'. As a result from the very beginning of the session the cell started to undertake various activities. At the outset this Committee has organized a workshop on 'Intellectual Property Rights' in which many teachers and research students participated and benefitted of this workshop. Initially the college has been sanctioned the State Level Seminar on 'Women Empowerment' by the 'State Commission of Women' in the state of Maharashtra. It was quite successful seminar as there were many fruitful deliberations in this seminar. A report on the same was prepared and sent to the commission which was highly appreciated by the commission. Thereafter the same commission has also sanctioned two Research Projects to our faculty and the teachers have successfully completed the projects and submitted the same to the commission. Seven teachers have published their books during this year. Three teachers have pursued their Ph.D. during this year. The teachers have published their research papers in impact factor and UGC listed journals. Fort four research papers are published this year. The librarian of the college has also been sanctioned the 'Research Project' worth Rs. 500000/- by the ISSR and IMPRESS. Three more teachers have also applied for these projects. Besides for the encouragement of the students the committee organized the state level competitions on Poster Presentation and Power Point Presentation for the students under each department. About one hundred students from our college participated in this competitions organized twice in the year. Moreover three teachers have been awarded supervisorship of SGBAU Amravati in Political Science, Commerce and Library departments. As a result all these departments have been sanctioned the 'Research Centre' by the SGBAU Amravati. Presently there are five research centre functioning in the college through which two students have been awarded Ph.D. and one student has submitted her thesis to the university. Presently the research centre of Marathi subject conducted a Pre Ph.D. coursework for the students admitted to this research centre. Pertaining to this course, activities with respect to research work have also been organized for the students.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1) The college is already having the 200 mtr running track but taking into consideration the growing number of students and the need of the students' participation at the state and national level, the college is going to prepare 400 mtr. Running track at the back side of the college. 2) The college is also planning to develop the botanical garden as the earlier space seems to be insufficient. 3) The college is planning to buy more computers for different departments. 4) The college is planning to make more MOUs with different industries, institutions and department of universities. 5) The College is planning to deploy the security for the safety of the college. 6) The college is planning to appoint the teaching and the nonteaching staff subject to the permission of the government of Maharashtra. 7) The college is planning to extend the Science Faculty Building. 8) The college is going to organize a National Level Seminar for women empowerment funded by ICSSR /IMPRESS. 9) The college has planned to start bridge courses for all subjects from the session 2019-2020. 10) The college is planning to install a solar panel to minimize the use of electric energy.